OFFICE OF THE CITY MANAGER

TO: Honorable Mayor and Members of the City Council
FROM: Patrick Urich, City Manager
DATE: November 13, 2015
SUBJECT: Issues Update

The following are issues related to the City for the weekly Issues Update. If there are additional items you believe should be included, please let me know.

**Economic Development—Small Business Visit Blitz**

Please see the attached press release for more information regarding the Small Business Visit Blitz, scheduled for November 13. City staff and council members will visit over 400 locally owned businesses to show their appreciation. Please direct any questions to Leslie McKnight at 494-8651 or lmcknight@peoriagov.org

**Economic Development – Brownfield Redevelopment**

As a part of the Community Development’s Open House on November 19\(^\text{th}\), Economic Development staff will be available at a booth to share details of the US EPA’s Brownfield Assessment Grant. Citizens and neighborhood leaders will be asked to identify properties that may be environmentally contaminated. Properties listed will then be added to the City’s Brownfield Inventory. Additional information about the grant will also be provided to citizens. For more information on the program, please contact Eric Setter at 309-494-8627

**Community Development—Community Core Report**

Please see the attached release for the East Bluff Neighborhood Housing Services Community Core Report. Any questions may be directed to Shannon Techie, Senior Urban Planner, at 309-494-8649

**Community Development—Open House**

The community is invited for the inaugural Community Development Open House, held on November 19 from 4-7 at the Gateway Building. This event, designed to educate the public on the many ways Community Development enhances the lives of residents, will give the public the opportunity to learn more about planning and zoning, code enforcement, grant programs, neighborhood projects, community gardens, and much more. Please see the attached flyer for more information.
Issues Update
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Community Development-Planning and Zoning

At the request of City Council, the Community Development Dept. has created a Policy and Procedures Manual for both the Planning & Zoning Commission and the Zoning Board of Appeals. The manuals (attached) have been distributed to commission members and will provide useful information as new commissioners are appointed.

Economic Development—Global Entrepreneurship Week

The city of Peoria recognized the importance of small businesses and entrepreneurs on Tuesday night by naming November 16-20, “Global Entrepreneurship Week. Cesar Suarez from Economic Development and Randon Gettys from Startup Peoria accepted the Proclamation.

PSD 150 – Update from Interim Superintendent Dr. Sharon Desmoulin-Kherat

If you took your family to a corn maize this autumn, you may understand the challenge parents of middle and high school students face as they guide their students toward appropriate college and career options. Wandering through towering cornstalks with little sense of direction seems similar to trying to steer students through career options and planning an affordable route to achieve their career goals.

This month’s Parent University on Thursday, November 19, 5 – 8 p.m., at Woodruff Career and Technical Center (WCTC) is focused on these questions. Among the workshops we will offer:

- High school and middle school counselors Sheri Lamie and Sheila Stewart will introduce parents and students to Career Cruising, the District’s career and college planning software program. This powerful tool, accessible from school and home computers or mobile devices, helps students define specific career fields which interest them; gives realistic and up-to-date
information on educational requirements and income expectations; and helps students track their high school credits, extra-curricular activities, volunteer work and part-time jobs.

- WCTC counselor Cookie Cealey and principal Denise Smith will explain why Career and Technical Education (CTE) classes can be the best of both words: offering licensure and certification for students planning to enter the work world upon graduation or giving college-bound students valuable technical skills which can be used to help them pay for college.
- The college admission process can be daunting. Speaker Karla M. Janicke of Sylvan Learning Services will explain the ACT and SAT exams and other details of college applications.
- Finally, Illinois State Teacher of the Year Kim Thomas will help parents replicate her upbeat, contagious enthusiasm for learning so their students will be engaged in the classroom, no matter what the subject.

These and many other workshops at the November Parent University are designed to help parents guide their students to adult lives of economic security and productive citizenship.

The Peoria Public School staff continually sends our students the message that learning doesn’t end with a high school diploma. We would like to be more intentional about the career pathways, internships and apprenticeship opportunities for our students. This goal is covered in Pillar 1 of the draft strategic plan. This document is now available for public review by our community. I am also hosting meetings such as a roundtable discussion with parents at next week’s Parent University and a meeting with our schools’ PTO leaders at the end of the month. We would love to consider your feedback. Please visit www.psd150.org/strategicplan to review the draft document and submit your suggestions for improvement as we work toward a final plan to move our District from good to great!

Serve Passionately,

Dr. Sharon Desmoulin-Kherat, Interim Superintendent

Public Works—Flashing Yellow Arrows

Recently, drivers in the Peoria area may have begun to notice a change in the traffic signals. The City of Peoria and Illinois Department of Transportation have been installing Flashing Yellow Arrow (FYA) signals at intersections within Peoria. The flashing yellow arrows are another way of allowing permissive left turns at intersections, by replacing the traditional green ball. Permissive left turns are turns that are allowed after the driver yields to the opposing thru traffic. FYAs have been shown to be more natural to drivers and have prevented crashes in other parts of the country. It also has the added benefit of making the signals more efficient, which leads to less vehicular delay.
Issues Update
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This method of controlling left turns was first introduced by IDOT District 4 on their corridors, such as Knoxville Avenue and War Memorial Drive. More recently, the City has installed them on city-owned intersections. To further advance with this safety measure, the City applied for and received Highway Safety Improvement Program (HSIP) funding to convert many local signalized corridors to FYA intersections.

To help educate the public, the City issued a press release in May 2015 (see attached), as well as provided an informational brochure developed by IDOT. The brochure as well as an instructional YouTube video are available on the City’s web site at http://www.peoriagov.org/public-works/public-works-traffic/.


The City’s collection of yard waste for 2015 will end on Friday, December 4. Please see the attached press release for additional information.

Code Violation Cases

The list of code violation cases scheduled for November 17 is attached.

Housing Court Cases

The list of housing court cases scheduled for November 17 is attached.

Site Plan Review Board Agenda

The agenda for the Site Plan Review Board is attached. Comments are due November 16.
Council Members Beth Jensen, Casey Johnson, City Manager, and City departments plan to visit over 400 small/locally owned businesses this Friday, November 13, 2015 to show their appreciation and support and to promote Small Business Saturday, scheduled November 28, 2015

Council Members Beth Jensen, Casey Johnson, the City Manager, and City staff plan to visit over 400 small/locally owned businesses in a ‘Small Business Visit Blitz’ this Friday, November 13th during the hours of 9:00 a.m. to 1:00 p.m.. The purpose of the visit is to show their support and appreciation of small and locally owned businesses in Peoria and to promote Small Business Saturday, scheduled for Saturday, November 28, 2015.

City departments participating in the business visits include the City Manager’s Office, Police, Fire, Public Works, Planning, and Economic Development. Media interested in meeting police, fire or any other City departments during the business visits should contact the City department contacts listed below.

The City is also encouraging citizens to shop at small and locally owned businesses during the holiday season and throughout the year.

WHO: Council Members Beth Jensen and Casey Johnson, City Manager, City Staff

WHERE: Over 400 business visits throughout all 5 City Council Districts

WHAT: Small Business Visit Blitz

WHEN: Friday, November 13, 2015, 9:00 a.m.-1:00 p.m.

CONTACT: Mayor and City Manager’s Office, Leslie L. McKnight, PhD., 309.494.8651
Fire Department, Div. Chief Ed Olehy, 309.494.8732, eolehy@peoriagov.org
Police Department, Lt. Earnest McCall, 309.494.8226, emccall@peoriagov.org
Public Works, Scott Reeise, 309.494.8818, sreeise@peoriagov.org

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East Bluff Neighborhood Housing Services (EBNHS) Community Core Report

The proposed EBNHS Special Service Area (SSA) Agreement for 2016 and associated SSA levy ordinance will go to City Council for approval on Tuesday, December 8, 2015. An extensive report on the Community Core Initiative, is attached for information prior to the Council Meeting on December 8, 2015.

2015 was very active year for EBNHS, with many accomplishments. The most notable accomplishment was the successful implementation of the Community Core Initiative, funded by LISC. EBNHS became a model for implementation of the Community Core Initiative in other communities throughout the LISC service area.

For questions or additional information on this item, please contact Shannon Techie, Senior Urban Planner, at (309) 494-8649 or stechie@peoriagov.org.
Community Core Initiative

The Community Core Initiative in the East Bluff is designed to protect and enhance the investment of the Attorney General Grant and to spur even more investment in the neighborhood. The development work for the AG Grant is all happening within or adjacent to this area of the neighborhood. By aligning our boundaries with the work by the City of Peoria along the Wisconsin Avenue Business Corridor we are strengthening both initiatives. Building off of beautiful and historic Glen Oak Avenue also ensures that this investment is protected.

Not to mention, prime areas of redevelopment are in close proximity to this boundary, hopefully spurring additional investment in quality, affordable housing and other amenities for the East Bluff.
What We Have Done

<table>
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<tr>
<th>Community Core Initiative - Performance</th>
<th>1st Year Performance Expectations</th>
<th>Current Month Total</th>
<th>Year to Date Total</th>
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<tbody>
<tr>
<td>Number of 1 on 1 meetings with residents</td>
<td>115</td>
<td>15</td>
<td>173</td>
</tr>
<tr>
<td>Number of Paint &amp; Porch projects completed</td>
<td>50</td>
<td>6</td>
<td>68</td>
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<tr>
<td>Number of Lawn &amp; Landscape projects completed</td>
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<tr>
<td>Number of Locks &amp; Lights projects completed</td>
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<tr>
<td>Number of organizations that partnered on projects</td>
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<td>5</td>
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<tr>
<td>Number of Vacant Lot projects completed</td>
<td>3</td>
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<td>0</td>
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<tr>
<td>Number of volunteer hours by residents</td>
<td>1,500</td>
<td>50</td>
<td>1000</td>
</tr>
</tbody>
</table>

*All numbers are taken from the October 2015 Community Core Initiative monthly report.*
Behrends Avenue has definitely shown the greatest transformation. Prior to any work being done, Behrends was deemed our biggest “opportunity” - an opportunity we seized. However, we would not have been able to accomplish such a drastic improvement without the assistance of our “Block Captain” Darren and the hard work of nearly every resident who benefited from the program. One of our contractors was so impressed with the work done by the residents that he hired 20+ to help us complete other projects within the Core.
Behrends Ave.

814 Behrends
Stabilized and painted porch. Installed a new front door and repaired some siding on side of home.

1002 Behrends
Painted entire home. Fresh landscaping. Installed a new front door and the home owner is purchasing new windows.

1006 Behrends
Painted entire home. Fresh landscaping. Repaired awning.

1008 Behrends
Painted the entire home. Fresh landscaping. Repaired awning.

1010 Behrends
Trimmed out the entire home and added fresh landscaping.
1011 Behrends
Painted the entire home. Stabilized porch railings. We painted the garage (not shown but visible from the street. Poured new concrete stairs (not shown).

1014 Behrends
Painted entire home. 
Fresh landscaping

1015 Behrends
Painted the entire home. Repaired the fascia and the soffit. Added a new handrail along the steps. The landlord replaced all windows.

1016 Behrends
Painted entire home. Constructed a new wooden awning above door. Repaired and painted the fence.

1021 Behrends
Painted entire home. Fresh landscaping. Repaired front steps and added a handrail.
1024 Behrends

Repairs were made to the brick column. Complete porch replacement. We added a handrail and patched concrete steps. New front and side doors were installed.

1026 Behrends

A complete porch replacement was done. Installed new front and side doors and a new mailbox. Repaired sidewalks along the side of the home.

1032 Behrends

The entire home was painted. Added fresh landscaping. Complete porch replacement with new handrails and a new front door.

August 29th, 2015 - Behrends Ave.
Work Day with Bradley University Women's Softball Team
Delaware may be where some of our most appreciative and committed Community Core Initiative participants reside. It is with their dedication to maintaining the improvements through regular trash pick up, attending Wisconsin East Neighborhood Association meetings, and simply being better neighbors, that we have been able to walk away from projects feeling like we have made a real impact in our community and with its residents.

“This program has really transformed our community and continues to bring a sense of wanting to live in (on) the East Bluff. Thanks to (the) Core, my home is in a better condition and I enjoy supporting this program”

-Ben Bolden—1615 N. Delaware
Delaware

1828 Delaware
Also a project In-As-Much participant. Painted and mended the handicapped ramp and foundation in their entirety.

1800 Delaware
Repaired front porch. New front steps and railing. Landscaping.

1716 Delaware
Repaired front porch. New front and side doors installed.

1710 Delaware
Freshened up white paint and removed the bushes.

1706 Delaware
Replaced all the lattice work. Repaired porch ceiling. Painted the foundation and made general porch repairs.
1614 Delaware
Trimmed out paint—repaired porch—fresh landscaping between retaining walls

1615 Delaware
Painted the entire home. We replaced the front “porch”. Replaced handrails up the steps and added some basic landscaping

1700 Delaware
Complete overhaul of the porch. Added new hand rail along concrete steps

1704 Delaware
Trimmed bushes. Repairs were made to the porch floor. A new front door was installed and we replaced all lattice work.
Delaware

1611 Delaware

Painted all trim and installed new front entry and screen door.

1607 Delaware

Removed a tree. Painted all trim on the home and repaired cracks in concrete steps

1601 Delaware

Workday participant. Removed all overgrowth. New front porch step and porch ceiling repair. Repainted all decorative shutters.

Success on Delaware

Mike and Jo Ella Brannan—1706 Delaware

Residents of 1706 and owners of 1710 Delaware Mike and Jo Ella Brannan, were so excited to participate in the program that the day they signed up, Mike came back to EBNHS and mowed and weeded the entire yard as both a sign of gratitude and as part of his sweat equity.

On top of being the picture perfect Community Core Initiative participant, Mike also spends several hours a week, patrolling his neighborhood for trash.

Esteban Pasucal—1614 Delaware

1614 Delaware is one of the most beautiful transformations. Homeowner, Esteban Pascual is also the owner of Blue Margarita in North Peoria. He was so appreciative that he treated EBNHS staff to lunch at his restaurant.
Maryland and Ravine

Maryland and Ravine host some of our hidden gems and some our most simple yet impressive transformations.

“The recent efforts of the Community Core Initiative have certainly made our neighborhood more like the area I remember from my East Bluff childhood of the 1950’s! So many homes and properties have been repaired and restored so as to make this part of the city more beautiful and visually appealing. It was a very positive experience to work with the staff at the EBNHS office to plan the exterior improvements to my home. In addition, the workers were so skilled, pleasant, and cooperative. I could not be more pleased with the end result! Thank you for making this a wonderful day in the neighborhood!”

- Lynn Barnett  - 811 E. Ravine
Maryland and Ravine

810 Maryland

Repainted the entire house and garage and repaired awnings.

811 Ravine

Freshened up white paint along the foundation and handrail and touched up the green on the awnings and shutters.

816 Ravine

Repainted the entire house, installed new doors, and trimmed out entire home.

903 Ravine

Painted entire home including the foundation, and replaced both the front and side porches. Necessary landscaping.
Painted the entire home—landscaping around the tree and along the front of the home—stabilized and painted the porch

Painted the entire home—jacked up and painted the porch—freshened up landscaping—painted shutters—replaced front entry and storm door—new mailbox installed

Painted the garage and replaced front and side doors. We also removed bushes from in front of the home

Community Core has not only had an impact on the physical homes but on the residents as well. We have gotten numerous “thank you’s” from residents but none as sincere and overwhelming as the thank you we received from Miss. Lynn Barnett of 811 Ravine.

Miss Barnett was so grateful that she invited EBNHS staff out to her cottage on the Illinois river so that we can” relax from having done such amazing work.” Miss. Barnett continues to share her gratitude, stopping by the office to bring us goodies whenever she can.
Wisconsin Ave.

Wisconsin Avenue is where some of our most challenging situations arose, where most of our time was spent, and where some of our greatest transformations have taken place. As a main thoroughfare through the East Bluff, the work done along Wisconsin Avenue really showcases the program as a whole.

One of our greatest accomplishments is the work done to 1718 N. Wisconsin Ave—Kim's Sportswear. The entire exterior of the building has been repainted and the addition of the mural by artist Brenda Gentry has really made this longstanding Wisconsin Ave. resident a feature property in the East Bluff.

Artist Brenda Gentry working on the mural at Kim’s Sportswear
Photo: Tory Dalhoff
Wisconsin Ave.

1718 N. Wisconsin Ave.

Kim's Sportswear

The entire building has been painted and we also trimmed out the windows. The entire façade, front doors, and windows will be replaced as part of the City of Peoria’s façade improvement program. The mural is being done courtesy of LISC’s place-making grant program by artist Brenda Gentry.
1602 Wisconsin

Painted and weatherproofed the porch. Made repairs to the boards and railings on the porch as well.

1604 Wisconsin

Leveled out the porch, stabilized the steps, and painted the porch.

1607 Wisconsin

Repaired all concrete work around and including the steps. The columns were painted and landscaping completed by Keep Peoria Beautiful during a work day.
Wisconsin Ave.

1613 Wisconsin

Painted the home in its entirety. The porch was stabilized. A new storm and entry door was installed. The homeowner became our first resident employed by one of our contractors as was vital to completing projects both on his home and within the core.

1616 Wisconsin

Stabilized and replaced boards on the porch. A new door was installed and cracks to the concrete steps were repaired.

1620 Wisconsin

All the white paint on the trim was freshened up. A new porch screen door was installed, the concrete steps were leveled off, and brand new buttresses were formed.

Residents at Work

One of the things we hoped to accomplish through the Community Core Initiative was to employ neighborhood residents. With the assistance of Tower Restoration and Ernst Construction, we hired 20+ residents who helped us complete paint and porch projects and lawn and landscape projects. Without them we could not have accomplished nearly as much as we have.
Wisconsin Ave.

1622 Wisconsin

The porch was repaired and painted. The entire home received a fresh coat of white paint.

1624 Wisconsin

The porch was treated and painted.

1706 Wisconsin

The entire home was scrapped and painted. The entire porch was repaired, the detail work was replaced, and new front steps and railings were installed.
Wisconsin Ave.

1708 Wisconsin

Stabilized the front porch. Replaced boards throughout. Installed new lattice work. A new front storm and entry door were installed.

1710 Wisconsin

Painted the awnings. Repaired fascia and soffit. Repaired the front landing. New doors installed.

1708 Wisconsin

Repainted the trim work around the windows. Landscaping was done around the front and Ravine side of the home. Homeowner repaired brick-work around driveway.

1708 Wisconsin

Repainted the soffit and fascia. Poured new concrete steps.
Wisconsin Ave.

1806 Wisconsin

Trimmed out the house. Fixed the front door.

1813 Wisconsin

Painted the entire home. Evened out the front concrete steps and added railings to each side. Removed damaged buttresses and capped off steps leading up to the porch.

1815 Wisconsin

The entire front porch was torn out and replaced. New hand railings were added. A new front entry and storm door was installed.

1806 Wisconsin

Owner is doing major interior and exterior renovations. We supplied him with paint for the porch.

1819 Wisconsin

Scrapped and painted the foundation and the porch to match the upper level of the property.
The Ripple Effect

The Community Core Initiative is designed to have a ripple effect on the entire neighborhood. We have been fortunate enough to witness the ripple effect in action in more ways than we can account for.

Outside of the core we have seen:

- A new porch and steps at a property across Wisconsin Ave.
- Brand new siding, roofing and interior renovations done on an entire home at the corner of Wisconsin Ave. and McClure.
- New driveway poured at a home where Behrends Ave. and Atlantic Ave. meet.
- Several new porches along Wisconsin Ave. and Nebraska
- A new roof on a property adjacent to our office on Nebraska.

Estimated dollars invested by others in the East Bluff Neighborhood: $60,000-$85,000

What we have seen in the core:

- A new roof at 1607 Wisconsin
- All new windows at 1015 Behrends Ave.
- New landscaping done by the residents at an estimated 40% of the properties in the core.
- An overall increase in cleanliness along all areas of the core.

Estimated dollars invested by landlords and homeowners in the Core: $30,000+
New Neighbors

The combination of the Community Core Initiative and the hum of the work to be done along the Wisconsin Avenue Business Corridor has already had the desired effect of bringing more investment into the East Bluff neighborhood.

- One of our contractors has fallen so in love with the neighborhood and its residents that he recently purchased a property along Wisconsin Ave. to house one of his office locations.
- The formerly vacant tortilleria is now being transformed into a late night wing restaurant.
- One of our neighbors on Wisconsin Ave. now loves her neighborhood even more and is looking into purchasing the vacant lot adjacent to her home to construct a new home for her and her family.
- Amir’s on the corner of Wisconsin and Frye is getting a complete interior and exterior make over using contractors who completed projects within the core and the City of Peoria’s Façade Improvement Program.
- Sparky’s Ringside will be the next property to see a complete exterior renovation. Following the mural at Kim’s, Sparky’s also hopes to participate in LISC’s creative place making grant program.
The work done in the core could not have been completed without the help of the following partners and volunteers.

Thank You!

Schuyler M. Brock
East Bluff Community Organizer

Councilman Tim Riggenbach—Bradley University Women’s Softball Team—Leushand Nunn—Brenda Gentry—Creative Landscaping—Tower Restoration—Hiatt Construction—Ron Davis Landscaping—James Ernst Construction
Mission Statement

To continue to improve the East Bluff Neighborhood by providing resident support services through innovative programs to promote safety, security, upkeep, maintenance, rehabilitation, restoration and revitalization to increase the quality of life and the economic health and value of the East Bluff Neighborhood in Peoria.

Vision Statement

This Neighborhood will be Peoria's preferred urban neighborhood. We envision a future East Bluff Neighborhood that is a safe, healthy and vibrant urban neighborhood that is desired for its high quality of life characteristics.
YOU’RE INVITED

COMMUNITY DEVELOPMENT

OPEN HOUSE

Learn how we enhance the quality of life for Peoria citizens, and the ways you can get involved.

THURSDAY, NOVEMBER 19TH || 4-7 PM

PRESENTING INFORMATION ON:

| Community Gardens | Peoria Cares |
| Neighborhood Projects | Grants | Planning |
| Zoning | Peoria Pest Eliminators |
| Non Owner Occupied Property Information |
| Building Safety | Code Enforcement |
| Demolition Salvage |
& More...

THE GATEWAY BUILDING | 200 NE Water Street | Peoria, Illinois
INTRODUCTION

The purpose of this guide is to put into one document the procedures and basic policies of the Planning & Zoning Commission.

The Planning & Zoning Commission was created in the 1940’s and has been in continuous existing since that time. The Planning & Zoning Commissions responsibilities include reviewing and making recommendations to the City Council on rezoning requests, annexation of land, subdivisions plats, developments requiring a special use approval, and zoning ordinance text amendments.

The Planning & Zoning Commission also makes recommendations to the City Council on various plans such as the Comprehensive Plan, neighborhood development plans, and neighborhood conservation overlay districts. All plats or replats of land within City limits and within 1.5 miles of City limits are also submitted to the Planning & Zoning Commission for its recommendation to the City Council.

The Planning & Zoning Commission is comprised of seven (7) voting members who have been appointed by the Mayor.

RELATIONSHIP TO CITY STAFF

The Planning & Zoning Division staff have many responsibilities including land use administration, neighborhood and comprehensive planning efforts, and coordination with other city departments, government agencies, private sector agencies, and members of the public. Among the primary responsibilities of staff is to provide sufficient information and recommendations to the Planning & Zoning Commission.

The Commission must necessarily make informed decisions and recommendations about the adoption of plans, land use and development requests, and other matters, and should rely on staff to administer these processes both before and after they are brought before the Commission for a decision.

For most land use and development requests before the Planning & Zoning Commission, staff is responsible for processing and reviewing applications, assisting with the public process prior to public hearings, authoring staff reports to the Planning & Zoning Commission, noticing public hearings, and reviewing final submittals prior to the issuance of permits. Staff will be available to answer questions of Commissioners throughout these processes.

COMMISSION RULES OF PROCEDURE

1) Officers

   Annually, the Planning & Zoning Commission shall elect a Chair and a Vice-Chair. The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair shall be Chair. In the absence of both the Chair and Vice-Chair, the Commission shall select an acting Chair from its membership.
2) Meetings
   a) Regular Meetings
      Meetings of the Planning & Zoning Commission generally are held at 1:00 p.m. on
      the first Thursday of each month in room 400 of City Hall based on a schedule of
      regular meetings published by City Staff.
   b) Special Meetings
      Special meetings may be called at the request of the Commission or city Staff.
      Such meetings are generally devoted to the presentation of reports, special
      planning projects, or on issues that require Commission attention in addition to
      regularly scheduled meetings. Notice of other meetings shall be given at least 24
      hours prior to such meeting and shall state the business to be considered and the
      time and location of the meeting. No business shall be transacted but that for which
      the meeting shall have been called.

3) Quorum
   Four (4) members shall constitute a quorum for the transaction of business and the taking
   of official action. Whenever a quorum is not present within fifteen (15) minutes of the
   scheduled meeting time, the Commission shall adjourn without taking any action.

4) Parliamentary Procedure
   Roberts Rules of Order shall govern parliamentary procedure in Commission meetings.

5) Order of Business – Agenda
   City Staff shall prepare an agenda for each meeting. The order of business shall generally
   be as follows:

   I. Call to Order
   II. Roll Call
   III. Approval of Minutes
   IV. Regular Business
   V. Citizens Opportunity to Address the Commission
   VI. Adjournment

   Reviewing departments' comments are incorporated into staff reports for upcoming
   Planning & Zoning Commission agenda items. These comments normally pertain only to
   public hearing items. Members having questions on agenda items are encouraged to
   contact staff in advance of the meeting.

6) Conduct of Meetings
   a) The Chair shall briefly identify the subject or subjects under consideration and explain
      the process that will be followed if necessary.
   b) Staff will provide an oral report to the Commission summarizing the proposal and
      staff's recommendation.
   c) The Chair will invite the petitioner to provide any additional details and answer
      questions from the Commission.
   d) The Chair shall open the public hearing and call for alternate appearances for and
      against the subject under consideration. The name and address of each person
      appearing shall be stated. Those persons who agree with the views of a prior speaker
      are requested to so indicate rather than repeating those views.
   e) Citizens may speak for up to five (5) minutes. When considering complex items, the
      applicant may be granted additional time to present the issues.
f) The Chair shall endeavor to keep testimony focused, and to maintain the decorum of the meeting above reproach.
g) No argumentative questioning of the Commission or speakers shall be permitted, and no member of the public may question another speaker. Speakers may direct questions to the Chair during their testimony; questions will be noted, and may be answered at the appropriate time during the hearing. Any Commission member or alternate may question a speaker on the facts presented or for clarification of a statement made.
h) Upon conclusion of the public statements, the Chair shall thank all for their interest and attendance and close the public hearing. Once the hearing is closed, no member of the public may speak unless the Commission votes to suspend its rules for this purpose.
i) Commission members may then ask questions of staff, make motions, engage in discussion, and vote on the item presented during the public hearing.

7) Motions and Voting
Motions shall be restated by the chair before a vote is taken. The name of the maker and the second of a motion shall be recorded.

Motions shall be passed by an affirmative vote of not less than a majority of the Commission in attendance, so long as such majority vote exceeds a majority of the quorum of the Commission.

Voting shall be by voice and shall not be recorded by ‘yeas’ and ‘nays’ unless requested by a member of the Commission. Roll call votes shall be recorded.

OPEN MEETING REQUIREMENTS

As a body, the Planning & Zoning Commission must meet “open meeting” requirements set forth in statutes and ordinances to ensure its business is conducted properly. Generally, staff is responsible for ensuring that the meeting is properly noticed and conducted in compliance with these rules.

Individual members are responsible for following certain requirements outside of noticed meetings. Common issues include, but are not limited to:

- Illegal meetings – generally, a meeting occurs any time a group of members discusses Commission-related issues, if the group is large enough to take or block action on an issue. Social encounters among members should be limited to non-Commission topics of conversation. Tours by the Commission should be properly noticed to meet open meeting requirements.
- Email – an email discussion between members could be an illegal meeting. Generally, email should not be used to conduct substantive issue-related Commission business. Messages from citizens to members should be forwarded to staff for dissemination to the full Commission. Messages from staff or an individual member to the full Commission are permissible on procedural issues, but members should take care to reply only to the sender (not reply-all).
• Conference calls – a conference call between members could be an illegal meeting. Meetings may be conducted via conference call, but should be properly noticed as such and provide a public facility with speakerphone so the public is able to hear/participate

Commissioners are required to complete an Open Meetings Act on-line training course provided by the Illinois Attorney General’s office. This is an annual requirement that ensures an open government and the availability of full and complete information to the public.

DECISION MAKING

All parties who appear before the Planning & Zoning Commission are entitled to a fair and impartial hearing. This includes:

1) The appearance of fairness
   The Commission must make decisions in an impartial and unbiased manner.

2) Proper notice and hearing
   Notice is handled by City staff (e.g. publication, mailed notice, posting of placards). Hearings serve the dual function of providing citizens with an opportunity to express their views and to inform the decision-making body regarding the views of the affected community members. Additional hearings are only required when "substantial" change in the ordinance has occurred e.g. when the fundamental character of a proposal changes, different landowners are affected or the same landowners are affected in a different way.

3) Decisions based on the standards and the evidence before the body
   Where decision-making standards or criteria are listed in the ordinances, the Planning & Zoning Commission must follow them. It is the responsibility of the applicant to demonstrate that a proposal meets the standards, and the responsibility of the Commission to explain how it came to a determination.

DEVELOPMENT REVIEW PROCESS

The development review process varies based on the complexity of a proposal and the type of request involved. However, each process generally includes three stages; the pre-application stage, the Staff and commission review stage, the Council approval stage, and the plan sign-off, permitting, and inspection stage.

More specifically, a pre-application meeting is held between staff and the applicant to answer questions and outline the required review process. Applications and supporting documents are submitted to the Community Development Department and placed on the next available meeting agenda for the Planning & Zoning Commission.

Between the application submittal and the commission meeting, staff reviews the proposed plans to ensure compliance with zoning regulations. Often the site plan is revised to correct elements for compliance. Items which are not in compliance are noted as a waiver for consideration by the Commission.

Staff prepares a report to the Planning & Zoning Commission describing the proposed plans and concludes with Staff’s recommendation for approval or denial. The recommendation may also include conditions of approval.
The review process concludes once City Council reviews the recommendations from the Planning & Zoning Commission and Staff, and takes final action on the request. If the request is approved, the property owner may proceed with development plans, taking into consideration any conditions which may have been imposed by the Council.

ROLE OF THE COMMISSION

The Planning & Zoning Commission is an advisory body making recommendations to the City Council.

The Planning & Zoning Commission is responsible for the following duties:

- Review all applications for amendments to the Zoning, Land Development or Subdivision ordinances (text or map), hold public hearings thereon, and report findings and recommendations to the City Council in the manner prescribed;
- Review all applications for special use and N1 Official Development Plans, hold public hearings thereon and report findings and recommendations to City Council;
- Receive annually in the month of January from the Zoning Administrator his/her recommendations as to the effectiveness of the Zoning and Land Development ordinances as they relate to the policies of the Comprehensive Plan of the City of Peoria and any amendments he/she may recommend be made to the ordinances, and report the Commission’s conclusions and recommendations on such matters to the City Council;
- To review, hold the hearing and report to the City Council, with recommendations, those matters not treated above, which the City Council has referred to it;
- Review all applications and recommendations from the Site Plan Review Board with respect to special exceptions under regulations governing neighborhood conservation districts, hold public hearings thereon, and make a final determination as to whether such special exceptions should be granted or denied;
- To review, hold public hearings, and make recommendations to the City Council with respect to any application for elimination or changes in any existing covenants restricting land uses, which are enforceable by the City.
- It may hold public hearings, review, and make recommendations to the City Council concerning:
  - The Comprehensive Plan of the city.
  - Developmental needs that will be occasioned by future growth of the city.
  - Proposed apartment, planned unit or cluster development or subdivision of property.
  - Proposed annexations to the city.
  - Policies and procedures concerning planning and development.
- Other related projects as directed by the City Council or raised by the Commission on its own initiative.
- All powers and duties conferred upon it by state law or ordinance.

OTHER RELATED COMMISSIONS

Zoning Board of Appeals - The Zoning Board of Appeals (ZBA) is responsible for hearing objections to or appeals of final determination or decisions made by the zoning administrator, or Site Plan Review Board. The ZBA also approves or disapprove major variations and minor
variations, which are requests for relief from the strict interpretation of zoning regulations where said regulations impose a particular hardship.

**Historic Preservation Commission** - The Historic Preservation Commission holds public hearings, and makes recommendations to City Council on all matters relating to development, redevelopment, rehabilitation, demolition, or preservation of structures, premises, and areas within any designated historic preservation district.

**RELATIONSHIP TO CITY PLANS**

**Comprehensive Plan** - The Comprehensive Plan is a policy document that provides a coordinated approach to making many decisions regarding land use and the location of development, the extension of urban services and the placement of community facilities. As such, the Comprehensive Plan is one of the primary tools used by the Planning & Zoning Commission.

The Comprehensive Plan includes a Future Land Use Map with land use recommendation for areas within City limits and future growth areas. The land use categories are broad and are applied to relatively large geographic areas. Each category encompasses a range of potential land uses and a range of densities to establish parameters for future development.

**Heart of Peoria Plan** – The Heart of Peoria Plan represents 8,000 acres, mostly constructed before 1930. It is focused on the revitalization of pedestrian-friendly commercial area, and the renovation and preservation of inner city neighborhoods.

**Strategic Plan** – The City of Peoria has a Strategic Plan which set priorities, focus resources, and adopts goals to achieve the community's vision.

**TEN TIPS FOR COMMISSIONERS**

1) Listen!

2) Educate yourself

3) Be Polite... and patient

4) Ask questions

5) Do your homework

6) Avoid contact outside of the public realm

7) Recognize conflicts of interest

8) Attend… and contribute

9) Be Independent and informed

10) Make a difference
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INTRODUCTION

The purpose of this guide is to put into one document the procedures and basic policies of the Zoning Board of Appeals.

The Zoning Board of Appeals was established in 1931 with the City of Peoria’s first Zoning Ordinance and has been in continuous existing since that time. The Zoning Board of Appeals is a quasi-judicial body responsible for approving or disapproving major and minor variations, and hearing objections to or appeals of final determination or decisions made by the Zoning Administrator or Site Plan Review Board.

The Zoning Board of Appeals is comprised of seven (7) voting members who have been appointed by the Mayor.

RELATIONSHIP TO CITY STAFF

The Planning & Zoning Division staff have many responsibilities including land use administration, neighborhood and comprehensive planning efforts, and coordination with other city departments, government agencies, private sector agencies, and members of the public. Among the primary responsibilities of staff is to provide sufficient information and recommendations to the Zoning Board of Appeals.

The Zoning Board of Appeals must necessarily make informed decisions on whether to grant relief from the strict interpretation of zoning regulations where said regulations impose a particular hardship.

Staff is responsible for processing and reviewing applications, assisting with the public process prior to public hearings, authoring staff reports to the Zoning Board of Appeals, noticing public hearings, and reviewing final submittals prior to the issuance of permits. Staff will be available to answer questions of the Zoning Board of Appeals throughout these processes.

RULES OF PROCEDURE

1) Officers
   Annually, the Zoning Board of Appeals shall elect a Chair and a Vice-Chair. The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair shall be Chair. In the absence of both the Chair and Vice-Chair, the Commission shall select an acting Chair from its membership.

2) Meetings
   a) Regular Meetings
      Meetings of the Zoning Board of Appeals generally are held at 1:00 p.m. on the second Thursday of each month in room 400 of City Hall based on a schedule of regular meetings published by City Staff.
   b) Special Meetings
      Special meetings may be called at the request of the Zoning Board of Appeals or city Staff. Such meetings are generally devoted to the presentation of reports, special planning projects, or on issues that require Zoning Board of Appeals
attention in addition to regularly scheduled meetings. Notice of other meetings shall be given at least 24 hours prior to such meeting and shall state the business to be considered and the time and location of the meeting. No business shall be transacted but that for which the meeting shall have been called.

3) **Quorum**
   Four (4) members shall constitute a quorum for the transaction of business and the taking of official action. Whenever a quorum is not present within fifteen (15) minutes of the scheduled meeting time, the Zoning Board of Appeals shall adjourn without taking any action.

4) **Parliamentary Procedure**
   Roberts Rules of Order shall govern parliamentary procedure in Zoning Board of Appeals meetings.

5) **Order of Business – Agenda**
   City Staff shall prepare an agenda for each meeting. The order of business shall generally be as follows:

   I. Call to Order  
   II. Roll Call  
   III. Approval of Minutes  
   IV. Regular Business  
   V. Citizens Opportunity to Address the Commission  
   VI. Adjournment

   Reviewing departments’ comments are incorporated into staff reports for upcoming Zoning Board of Appeals agenda items. These comments normally pertain only to public hearing items. Members having questions on agenda items are encouraged to contact staff in advance of the meeting.

6) **Conduct of Meetings**
   a) The Chair shall briefly identify the subject or subjects under consideration and explain the process that will be followed if necessary.  
   b) Staff will provide an oral report to the Zoning Board of Appeals summarizing the proposal and staff’s recommendation.  
   c) The Chair will invite the petitioner to provide any additional details and answer questions from the Zoning Board of Appeals.  
   d) The Chair shall open the public hearing and call for alternate appearances for and against the subject under consideration. The name and address of each person appearing shall be stated. Those persons who agree with the views of a prior speaker are requested to so indicate rather than repeating those views.  
   e) Citizens may speak for up to five (5) minutes. When considering complex items, the applicant may be granted additional time to present the issues.  
   f) The Chair shall endeavor to keep testimony focused, and to maintain the decorum of the meeting above reproach.  
   g) No argumentative questioning of the Zoning Board of Appeals or speakers shall be permitted, and no member of the public may question another speaker. Speakers may direct questions to the Chair during their testimony; questions will be noted, and may be answered at the appropriate time during the hearing. Any Zoning Board of Appeals member or alternate may question a speaker on the facts presented or for clarification of a statement made.
h) Upon conclusion of the public statements, the Chair shall thank all for their interest and attendance and close the public hearing. Once the hearing is closed, no member of the public may speak unless the Zoning Board of Appeals votes to suspend its rules for this purpose.

i) Zoning Board of Appeals members may then ask questions of staff, make motions, engage in discussion, and vote on the item presented during the public hearing.

7) Motions and Voting
Motions shall be restated by the chair before a vote is taken. The name of the maker and the second of a motion shall be recorded.

Motions shall be passed by an affirmative vote of not less than a majority of the Zoning Board of Appeals members in attendance, so long as such majority vote exceeds a majority of the quorum of the Zoning Board of Appeals.

Voting shall be by voice and shall not be recorded by ‘yeas’ and ‘nays’ unless requested by a member of the Zoning Board of Appeals. Roll call votes shall be recorded

OPEN MEETING REQUIREMENTS

As a body, the Zoning Board of Appeals must meet “open meeting” requirements set forth in statutes and ordinances to ensure its business is conducted properly. Generally, staff is responsible for ensuring that the meeting is properly noticed and conducted in compliance with these rules.

Individual members are responsible for following certain requirements outside of noticed meetings. Common issues include, but are not limited to:

- Illegal meetings – generally, a meeting occurs any time a group of members discusses Zoning Board of Appeals-related issues, if the group is large enough to take or block action on an issue. Social encounters among members should be limited to non-Zoning Board of Appeals topics of conversation. Tours by the Zoning Board of Appeals should be properly noticed to meet open meeting requirements.

- Email – an email discussion between members could be an illegal meeting. Generally, email should not be used to conduct substantive issue-related Zoning Board of Appeals business. Messages from citizens to members should be forwarded to staff for dissemination to the full Zoning Board of Appeals. Messages from staff or an individual member to the full Zoning Board of Appeals are permissible on procedural issues, but members should take care to reply only to the sender (not reply-all).

- Conference calls – a conference call between members could be an illegal meeting. Meetings may be conducted via conference call, but should be properly noticed as such and provide a public facility with speakerphone so the public is able to hear/participate

Zoning Board of Appeals members are required to complete an Open Meetings Act on-line training course provided by the Illinois Attorney General’s office. This is an annual requirement that ensures an open government and the availability of full and complete information to the public.
DECISION MAKING

All parties who appear before the Zoning Board of Appeals are entitled to a fair and impartial hearing. This includes:

1) **The appearance of fairness**
   The Zoning Board of Appeals must make decisions in an impartial and unbiased manner.

2) **Proper notice and hearing**
   Notice is handled by City staff (e.g. publication, mailed notice, posting of placards). Hearings serve the dual function of providing citizens with an opportunity to express their views and to inform the decision-making body regarding the views of the affected community members. Additional hearings are only required when “substantial” change in the ordinance has occurred e.g. when the fundamental character of a proposal changes, different landowners are affected or the same landowners are affected in a different way.

3) **Decisions based on the standards and the evidence before the body**
   Where decision-making standards or criteria are listed in the ordinances, the Zoning Board of Appeals must follow them. It is the responsibility of the applicant to demonstrate that a proposal meets the standards, and the responsibility of the Zoning Board of Appeals to explain how it came to a determination.

APPLICATION REVIEW PROCESS

The application review process generally includes three stages: 1) Application submittal and review, 2) Staff review, and 3) the Zoning Board of Appeals review and decision.

Between the application submittal and the Zoning Board of Appeals meeting, staff reviews the proposed plans to evaluate whether evidence has been submitted supporting the need for a variance.

Staff prepares a report to the Zoning Board of Appeals describing the proposed plans and concludes with Staff’s recommendation for approval or denial. The recommendation may also include conditions of approval.

The review process concludes once the Zoning Board of Appeals reviews the recommendations from Staff, and takes final action on the request. If the request is approved, the property owner may proceed with development plans, taking into consideration any conditions which may have been imposed by the Zoning Board of Appeals.

ROLE OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a quasi-judicial body meaning its decisions are similar to those of a court of law or judge. Decisions of the Zoning Board of Appeals are final and do not require review by the City Council. Appeals of any decision by the Zoning Board of Appeals are filed with Peoria County Circuit Courts.

The Zoning Board of Appeals is responsible for the following duties:

- To hear objections to or appeals of final determination or decisions made by the Zoning Administrator or Site Plan Review Board.
- To approve or disapprove major variations and minor variations.
To review an appeal, the Zoning Board of Appeals may affirm, reverse, or modify the decision of the Zoning Administrator or Site Plan Review Board upon determining that:

1) The provision in question is unclear and an interpretation is necessary to determine the intent and application of the provision; and/or
2) The Zoning Administrator or Site Plan Review Board misinterpreted the provisions of the Zoning Ordinance.

To review a variance, the Zoning Board of Appeals must find based upon the evidence presented to them in each specific case that the following three criteria have been met:

1) The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zoning district;
2) The plight of the owner is due to unique circumstances; and
3) The variation, if granted, will not alter the essential character of the locality or be injurious to the public or other property or properties.

For the purpose of implementing the above three criteria for variations in making the recommendations whether there are practical difficulties or particular hardships, the following facts, favorable to the applicant and established by evidence, shall be taken into consideration:

1) The purpose of the variation is not based primarily upon a desire to increase financial gain. This fact can be considered for criterion 1.
2) The particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out. This fact can be considered for criterion 2.
3) The conditions upon which an application for a variation is based are unique to the property for which the variance is sought, and are not applicable, generally, to other property within the same zoning classification. This fact can be considered for criterion 2.
4) The practical difficulty or hardship is caused by this ordinance and has not been created by any persons presently having an interest in the property. This fact can be considered for criterion 2.
5) The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located. This fact can be considered for criterion 3.
6) The proposed variation will not impair an adequate supply of light and air to adjacent property or substantially increase the danger of fire, or impair natural drainage or create drainage problems on adjacent properties, or endanger the public safety, or substantially diminish or impair property values within the neighborhood. This fact can be considered for criterion 3.

OTHER RELATED COMMISSIONS

Planning & Zoning Commission - The Planning & Zoning Commissions reviews and making recommendations to the City Council on rezoning requests, annexation of land, subdivisions plats, developments requiring a special use approval, and zoning ordinance text amendments.
The Planning & Zoning Commission also makes recommendations to the City Council on various plans such as the Comprehensive Plan, neighborhood development plans, and neighborhood conservation overlay districts. All plats or replats of land within City limits and within 1.5 miles of City limits are also submitted to the Planning & Zoning Commission for its recommendation to the City Council.

Historic Preservation Commission - The Historic Preservation Commission holds public hearings, and makes recommendations to City Council on all matters relating to development, redevelopment, rehabilitation, demolition, or preservation of structures, premises, and areas within any designated historic preservation district.

RELATIONSHIP TO CITY PLANS

Comprehensive Plan - The Comprehensive Plan is a policy document that provides a coordinated approach to making many decisions regarding land use and the location of development, the extension of urban services and the placement of community facilities.

The Comprehensive Plan includes a Future Land Use Map with land use recommendation for areas within City limits and future growth areas. The land use categories are broad and are applied to relatively large geographic areas. Each category encompasses a range of potential land uses and a range of densities to establish parameters for future development.

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10) Make a difference
FOR IMMEDIATE RELEASE  
Contact: Nicholas A. Stoffer  
Date: May 20, 2015  
(309) 494-8800

MEDIA RELEASE
Flashing Yellow Lights

(Peoria) - The City of Peoria has been installing flashing yellow arrow left-turn signals at various locations as part of the city’s signal system upgrades. A National study found that drivers make fewer mistakes with the flashing yellow left-hand turn arrow; and the new left-turn signals improve intersection efficiency by allowing more left turns during the light sequence.

What the arrows mean

Solid red arrow: Drivers intending to turn left must stop and wait. Do not enter an intersection to turn when a solid red arrow is being displayed.

Solid yellow arrow: The left-turn signal is about to change to red and drivers should prepare to stop or prepare to complete a left turn if they are legally within the intersection and there is no conflicting traffic present.

Flashing yellow arrow: Drivers are allowed to turn left after yielding to all oncoming traffic and to any pedestrians in the crosswalk. Oncoming traffic has a green light. Drivers must wait for a safe gap in oncoming traffic before turning.

Solid green arrow: Left turns have the right of way. Oncoming traffic has a red light.

Some of the locations that you will find flashing yellow lights within the City are at Allen Road and Wilhelm Road, and along the War Memorial Drive (US 150) and Knoxville Avenue (IL 40) Corridors. To download a free brochure and find additional information please visit the City of Peoria’s website at http://www.peoriagov.org/public-works/public-works/flashingyellow or contact the City Traffic Engineer Nick Stoffer, at (309) 494-8800.

3505 N. Dries Lane
Peoria, IL 61604-1210  
(309) 494-8800  
(309) 494-8855
M E D I A   R E L E A S E

City of Peoria Yard Waste Collection Ends Friday, December 4th

(Peoria, IL)—The City’s collection of yard waste for 2015 will end on Friday, December 4, 2015 and resume Monday, April 4, 2016, for the residents served by Peoria Disposal Company (PDC). There will be no pickup on Thursday, November 26, Thanksgiving Day, but will resume on Friday, November 27 and Saturday, November 28.

Yard waste set out for collection must be in:

- Garbage cans marked “Yard Waste Only” which do not exceed 45 gallons in size not over 50 pounds in weight;
- Paper yard waste bags may not exceed 30 pounds in weight;
- Bundles should not exceed five feet in length or 50 pounds in weight;
- Large 95 gallon wheeled tote carts compatible with the left mechanism on PDC’s vehicles clearly marked “Yard Waste Only.”

Any cans, bags or bundles which do not meet the above requirements will not be collected. Public Works will not remove yard waste after December 4.

Each collection route serves approximately 1,200 homes each day and adhering to the size and weight limits is essential in avoiding injuries to collection employees. The 95 gallon wheeled tote carts can be either purchased or rented directly from PDC. Households can purchase a cart for $65 or rent one for $2.50 a month. For more information, go to www.pdcarea.com or call Peoria Disposal Company (PDC) at (309) 674-5176, extension 1.

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<td>CASE CONTINUED HSBC AND JULES TO PRESENT CASE ON 10/20/15 VIA SONNI - SEE FILE (9/22); CONTINUED TO 11/3 PER HEARING OFFICER BOTH NEED TO APPEAR; PER HEARING OFFICER FINE DEEMED TO MR. LEPETRE, REVIEW FOR 11/17;</td>
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<th>INS.</th>
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REVIEW = 1
FIRST TIME OFFENSE = 51
MOTION TO VACATE = 0
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<td>HC-15-800</td>
<td>Adams 1713 NE</td>
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<td>ADAMS 2621 NE</td>
<td>17-Nov-15</td>
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<td>HC-15-1016</td>
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<td>ADRIAN HINTON 1201</td>
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<td>17-Nov-15</td>
<td>REHEARING/DEFAULT $1000</td>
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<td>HC-15-744</td>
<td>WASHINGTON 0800 SW</td>
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<td>15-274</td>
<td>714 W LAKE</td>
<td>Liquor Commission - Site Approval</td>
<td>Burger Barge – Council District 3 - TB</td>
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Staff Contacts:

<table>
<thead>
<tr>
<th>Leah Allison</th>
<th>Trina Bonds</th>
<th>Jide Giwa</th>
<th>Josh Naven</th>
<th>Kimberly Smith</th>
<th>Shannon Techie</th>
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<tr>
<td>494-8667</td>
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<td>494-8611</td>
<td>494-8657</td>
<td>494-8612</td>
<td>494-8649</td>
</tr>
<tr>
<td><a href="mailto:lallison@peoriagov.org">lallison@peoriagov.org</a></td>
<td><a href="mailto:tbonds@peoriagov.or">tbonds@peoriagov.or</a></td>
<td><a href="mailto:ogiwa@peoriagov.org">ogiwa@peoriagov.org</a></td>
<td><a href="mailto:jnaven@peoriagov.org">jnaven@peoriagov.org</a></td>
<td><a href="mailto:ksmith@peoriagov.org">ksmith@peoriagov.org</a></td>
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