CITIZEN PARTICIPATION PLAN
FOR THE
CITY OF PEORIA
HUD CONSOLIDATED PLAN

The following Citizen Participation Plan was prepared in conformance with 24 Code of Federal Register (CFR) Part 91 in order to provide for and encourage citizen participation that will be used in the preparation and annual performance review of the City of Peoria's HUD Consolidated Plan. Citizens, non-profit organizations and other interested parties were afforded an opportunity to review and comment on the Citizen Participation Plan prior to its adoption by the Peoria City Council.

The following policies and procedure will be followed:

1. The plan provides for and encourages citizens to participate in the development of the Consolidated Plan, and review substantial amendments and the year end Consolidated Annual Performance and Evaluation Report (CAPER), or other replacement year end report.

2. Participation is encouraged from all persons, especially those residing in slum and blight areas, targeted revitalization areas, and public housing developments. Low and moderate income persons, minorities, non-English speaking persons and those with disabilities are also encouraged to participate.

3. The Peoria Housing Authority (PHA) shall be given information about Consolidated Plan activities near their housing developments so the PHA can make the information available at their required annual public hearing for the Comprehensive Grant Program. PHA residents and adjacent neighborhoods are encouraged to participate in the process of developing and implementing the Consolidated Plan.

4. Citizens will be given a 15-day period to review and comment on the original plan and this amended Citizen Participation Plan. A public notice of the review and comment period will be printed in a local newspaper of general distribution. The plans will be available to the public at the Peoria Public Library, Office of the City Clerk and the City of Peoria Planning and Growth Management Department. Persons with disabilities will be assisted, as needed, to review the plan.

5. Each year a revised Attachment A will be prepared and made available to citizens, public agencies, and other interested parties with the amount of grant funds and program income expected to be received by HUD program(s), the range of eligible activities, and the estimated activities that will benefit low and moderate income persons. The preparation and distribution of Attachment A does not need City Council approval.

6. The City of Peoria's plans and policies for minimizing displacement are to avoid, when possible, activities that will cause displacement. When a Consolidated Plan activity causes displacement, assistance as required by the Uniform Acquisition and Relocation Act and any other acts or adopted policies will be provided. Written
information about displacement shall be sent to occupants prior to an offer being made for a property.

7. A public notice for the public hearing to identify housing, non-housing and community development needs during the development of the Consolidated Plan process shall be placed in a local newspaper of general distribution at least 15 days prior to the hearing.

8. A public notice shall be placed in a local newspaper of general distribution providing the public a 30-day comment period to review the draft Consolidated Plan and all substantial amendments. The plan or amendment shall be available for viewing at the Peoria Public Library, Office of City Clerk and the City of Peoria Planning and Growth Management Department. Persons with disabilities and non-English speaking persons will be assisted, as needed, to review the plan. All written citizen comments and those received at public hearings shall be considered. A summary of all such comments shall be included in the Consolidated Plan or amendment as well as an explanation for any comments not accepted.

9. A substantial amendment shall occur only when a new activity is to be created or when there is a proposed budget revision of 10% or more of an annual grant.

10. Citizens will be given a 15-day period to review and comment on the CAPER. A public notice noting the review period and public hearing will be printed in a local newspaper of general distribution. The CAPER will be available to the public at the Peoria Public Library, Office of City Clerk, and the City of Peoria Planning and Growth Management Department. Persons with disabilities and non-English speaking persons will be assisted, as needed, to review the CAPER. A summary of written comments and those received at the public hearing shall be included in the CAPER.

11. Public hearings will be scheduled on weekday evenings at public meeting rooms to maximize the opportunity for citizens to attend each hearing. Non-English speaking persons will be asked to contact the City of Peoria Planning and Growth Management Department if they wish to have an interpreter at a hearing.

12. The City of Peoria Planning and Growth Management Department will make information available to the public, upon request, how funds were used during the past five years.

13. Technical assistance will be made available to any groups or individuals seeking assistance in preparing an application for any programs included in the Consolidated Plan.

14. The City of Peoria Planning and Growth Management Department will provide a written response to all citizen complaints received in writing within 15-days of receipt of the complaint.

Adopted by the Peoria City Council:
REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council

From: Charles Randy Oliver
City Manager

AGENDA DATE REQUESTED: July 6, 2004

ACTION REQUESTED: RECOMMENDATION TO APPROVE THE ATTACHED CITIZEN PARTICIPATION PLAN FOR USE IN THE CITY OF PEORIA HUD CONSOLIDATED PLAN AND ANNUAL ACTION PLAN PROCESS.

BACKGROUND: The Department of Housing and Urban Development (HUD) requires that all CDBG, HOME and ESG recipients adopt a Citizen Participation Plan to afford residents an opportunity to comment upon various aspects of the Five-Year Consolidated Plan and Annual Action Plan process. This includes the application, substantial amendments to the application, and the annual performance report of these programs.

IMPACT IF DENIED: Non-compliance with HUD regulations.

IMPACT IF APPROVED: The City of Peoria will be able to submit a Five-Year Consolidated Plan and Annual Action Plan in compliance with HUD regulations.

EOO CERTIFICATION NUMBER: N/A

FINANCIAL IMPACT: The City of Peoria will continue to be able to receive CDBG, HOME and ESG entitlement funds. In fiscal year 2004, the combined revenue to the City of Peoria from these entitlement funds was $3,391,586.

ALTERNATIVES: N/A

RECOMMENDATION: RECOMMENDATION TO APPROVE THE ATTACHED CITIZEN PARTICIPATION PLAN FOR USE IN THE CITY OF PEORIA HUD CONSOLIDATED PLAN AND ANNUAL ACTION PLAN PROCESS.

REQUIRED SIGNATURES

Department Director [Signature], Planning & Growth Management
Finance Director [Signature] (Certification of Availability of Funds)
Corporation Counsel [Signature]
City Manager [Signature] 7/1/04
APPOINTMENT by Mayor David P. Ransburg to the GREATER PEORIA MASS TRANSIT DISTRICT BOARD OF TRUSTEES, with Recommendation to Concur:

James K. Polk (Voting) Term Expires 6/30/05

Council Member Turner said he could not support this candidate for the proposed appointment.

Council Member Ardis moved to concur with the appointment of James K. Polk to the Greater Peoria Mass Transit District Board of Trustees; seconded by Council Member Morris.

Approved by roll call vote.
Yeas: Ardis, Grayeb, Gulley, Morris, Nichting, Sandberg. Spears, Teplitz, Thetford, Mayor Ransburg - 10;
Nays: Turner - 1.

Communication from the City Manager and Director of Planning and Growth Management Recommending Approval of the CITIZEN PARTICIPATION PLAN for the City of Peoria HUD CONSOLIDATED PLAN and ANNUAL ACTION PLAN PROCESS, as Outlined.

Council Member Thetford moved to approve the Citizen Participation Plan for the City of Peoria HUD Consolidated Plan and Annual Action Plan Process, as outlined; seconded by Council Member Teplitz.

Approved by roll call vote.
Yeas: Ardis, Grayeb, Gulley, Morris, Nichting, Sandberg. Spears, Teplitz, Thetford, Turner, Mayor Ransburg - 11;
Nays: None.

Communication from the City Manager and Director of Planning and Growth Management Requesting Approval to APPLY for $3,000,000 in GRANT FUNDS Through the U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT LEAD-BASED PAINT HAZARD CONTROL GRANT PROGRAM and to COMMIT to OBLIGATE $450,000 in COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG) Over the 2005-2007 Budget Years as Match Funding.

Council Member Teplitz moved to approve the application for $3,000,000 in Grant Funds through the U.S. Department of Housing and Urban Development Lead-Based Paint Hazard Control Grant Program and to commit to obligate $450,000 in Community Development Block Grant Funds (CDBG) over the 2005-2007 budget years as match funding; seconded by Council Member Thetford.

Approved by roll call vote.
Yeas: Ardis, Grayeb, Gulley, Morris, Nichting, Sandberg. Spears, Teplitz, Thetford, Turner, Mayor Ransburg - 11;
Nays: None.