Chairman Silverthorn called the regular meeting of the Peoria Civic Center Authority to order at 4 p.m., Thursday, April 26, 2012 at the Peoria Civic Center in Meeting Room 220.

**AUTHORITY MEMBERS PRESENT:**
Chairman Dan Silverthorn  
Commissioner Bob Manning  
Commissioner Harold Burdess  
Commissioner Leonard Unes

**AUTHORITY MEMBERS ABSENT:**
Commissioner Laraine Bryson  
Commissioner Patrick Roesler  
Commissioner Sylvia Hasinger  
Commissioner Ryan Spain

**SMG/PCC STAFF PRESENT:**
Jim Wetherington, General Manager  
Shaun Schoonover, Asst. General Manager/Director of Finance  
Will Kenney, Director of Operations  
Jo Stowell, Conventions & Meeting Sales Manager  
Kim Strong, Facility Manager

**OTHERS IN ATTENDANCE:**
Bill Woosley, General Manager, Centerplate  
Dave Stuckel, Corporation Counsel for the PCCA  
Jill Gleason, PACVB  
Patrick Urich, City of Peoria Manager

**CONSENT AGENDA:**
Commissioner Manning made a motion to approve the items on the consent agenda, as submitted.  
Commissioner Burdess seconded the motion.  
Approved unanimously by voice vote.

**APPROVAL OF MINUTES:**
Commissioner Unes made a motion to approve the minutes from the *April 26, 2012 regular meeting*.  
Seconded by Commissioner Burdess.  
Approved unanimously by voice vote.

**GENERAL MANAGER’S REPORT:**
Jim Wetherington, General Manager, reported the following:
- Robin Barnes, Conventions Sales Director, is doing well after her hip replacement surgery and hopes to be back in the office sometime in July.
MOTIONS:

APPROVAL OF NEW BASKETBALL FLOOR:
Chairman Silverthorn made the motion and Commissioner Unes seconded the motion to approve the purchase of a new basketball floor from Horner Flooring Company, and Alternate Bid 3 and Alternate Bid 1 (carts) in the amount of $79,045. Approved unanimously by roll call vote:

Commissioner Burdess  Aye
Commissioner Manning  Aye
Commissioner Unes  Aye
Chairman Silverthorn  Aye

DISCUSSION ITEMS:

- Caterpillar meetings have increased substantially.
- Dance Recitals and Proms are keeping everyone very busy this time of year.
- ASBO recently held their convention here and was very pleased.
- For several reasons, the Deer and Turkey convention will not be held in Peoria next year.
- Attended the International Association of Venue Managers convention in Grand Rapids, MI.

Chairman Silverthorn requested a letter be obtained from Deer & Turkey stating the reasons why they are not coming back to Peoria.

Commissioner Manning thanked the Staff for taking care of his event last month and meeting all the demands of his group.

SALES & MARKETING COMMITTEE REPORT:
Jim Wetherington reported the Committee has met recently and the new customer survey is close to being completed. The new form will be accessible on the PCC website and will be emailed to clients for completion after the conclusion of their events.

CAPITAL COMMITTEE REPORT:
Will Kenney reviewed the three bids that were received for the replacement of the basketball floor.

The Capital Committee recommends the replacement of the basketball floor.
MOTIONS:

APPROVAL TO DISPOSE OF EQUIPMENT:
Commissioner Manning made a motion to approve the disposal of the following equipment:
   1 Minolta EP6000 copier
   2 HP 710C printers
   1 HP 4000 printer
   1 HP 1022 printer
   30 HP PC’s
   4 13” tube PC monitors

Motion was seconded by Commissioner Burdess.
Approval unanimously by voice vote.

DISCUSSION ITEMS:

FINANCE COMMITTEE:
Shaun Schoonover, Director of Finance and Assistant General Manager, reviewed the monthly financial report as submitted and made the following reports for May, 2012.
   • There were 75 event days vs. 39 budgeted.
   • Banquets were 6 vs. 10 budgeted.
   • Event income was $166,325 vs. $293,232 budgeted.
   • Other income was $67,583 vs. $89,083 budgeted.
   • Meetings for the year are 104 vs. 86 budgeted.
   • The re-projected operating income at the end of the fiscal year is $51,295.
   • Electricity was over budget for the month while maintenance agreements and heating costs were under budget.
   • Due to continued illness, the George Jones concert has been rescheduled again to November.

Shaun also reviewed a list of equipment that needs authority approval for disposal.

PACVB:
Jill Gleason reported there are several meeting/convention potential customers but everyone is waiting on the completion of the Marriott Hotel. Once the Marriott website is up at the end of June, they will be able to begin taking reservations. She also reported CVB staff attended two national tradeshows in April.

OTHER COMMITTEE REPORTS:
No reports at this time.

OLD BUSINESS:
Chairman Silverthorn reported a connector easement draft will be forwarded for Authority review in a couple of weeks.
Chairman Silverthorn reported Commissioner Unes has agreed to chair the nominating committee. A slate of officers will be presented for a vote at the June meeting. The new officers will take their seats on July 1.

Chairman Silvethorn welcomed City of Peoria City Manager, Patrick Urich. Mr. Urich discussed the reduction of funding to the CVB as previously proposed and the Intergovernmental Agreement with the Peoria Civic Center.

The ultimate goal is to maximize the relationship between the CVB, the PCC and SMG and respective responsibilities. An interim report, including recommendations, should be presented to the City Council the first week of June.

The meeting was adjourned at 4:50 pm.