Mayor’s Advisory Committee for the Disabled Proceedings

: OFFICIAL MINUTES

The meeting was held on January 10, 2012, at 4:10 p.m., at City Hall Building, 419 Fulton St, Room 112, Committee Member Roger Sparks, chair, presiding.

ROLL CALL
Roll call showed the following committee members present: Roger Sparks, Joy Kneebone, Teri Miller, John Block, and Mike Van Cleve – 5. Absent: John Williams, and Greg Speck – 2. Also present was Staff Liaison David Watkins, Equal Opportunity Manager.

MINUTES
Committee Member Teri Miller motioned to approve the November meeting minutes; seconded by Committee Member John Block.

Motion was approved by unanimous voice vote

COMMUNITY INPUT
None

UNFINISHED BUSINESS
Publicity Committee
No Report

Events Committee
No Report

NEW BUSINESS
Work Plan
Committee Member Mike Van Cleve thought the committee should use the information gathered from the members regarding short-term, mid-range and long-range ideas that could be used to create goals for 2012.
Short-term ideas
One of the ideas garnering some discussion was development of a citizen’s pamphlet identifying many of the services and agencies providing them to people with disabilities.

The committee members agreed to take five minutes to review and rate in terms of priority the list of short-term, mid-range and long-term ideas. After which, they would discuss those rated first, second and third then select the ones to be pursued as goals for 2012.

Under short-term ideas, the members identified “Create pamphlets for distribution to local businesses.” Committee Member Teri Miller wanted an idea of the number of different pamphlets the committee wanted to develop. After some more discussion, Committee Member Mike Van Cleve motioned to develop one pamphlet. It was seconded by Committee Member Teri Miller.

Motion was approved by unanimous voice vote

Committee Member Teri Miller asked about the time line for completing pamphlet. She wondered if completion of a pamphlet was really a short-term goal. After the members voiced their opinion, the consensus was to leave preparation of a pamphlet as a short-term goal. Committee Members Mike Van Cleve, Roger Sparks and John Block volunteered to work on pamphlet.

Mid-range ideas
Discussion of the idea listed under this heading was held. The members decided to take action on the following “Conduct training for MACD” and “Conduct survey to determine the biggest needs within disabled community.”

Committee Member Mike Van Cleve motioned to assign the Events Subcommittee to come up with ideas for training and present ideas to full committee. The motion was seconded by Committee Member John Block.

Motion was approved by unanimous voice vote
Meetings
Committee Member Teri Miller motioned to place on next month’s agenda request to formally change meeting day from the second Monday to the second Tuesday of the month. The motion was seconded by Committee Member Joy Kneebone.

  Motion was approved by unanimous voice vote

PROPOSED AGENDA ITEMS
1. Formally change meeting day
2.

ADJOURNMENT
Committee Member Teri Miller motioned to adjourn meeting, seconded by Committee Member Joy Kneebone.

  Motion was approved by unanimous voice vote