The meeting was held on April 10, 2012, at 4:06 p.m., at City Hall Building, 419 Fulton St, Room 203, Committee Member Roger Sparks, chair, presiding.

ROLL CALL
Roll call showed the following committee members present: Roger Sparks, Teri Miller, John Block, and Greg Speck – 4. Absent: Joy Kneebone, Mike Van Cleve and John Williams – 3. Also present was Jeff Smith, City Engineer, Nick Stoffer, Traffic Engineer, and Staff Liaison David Watkins, Equal Opportunity Manager.

MINUTES
Committee Member Teri Miller motioned to approve with noted corrections the March meeting minutes; seconded by Committee Member Greg Speck.

Motion was approved by unanimous voice vote

COMMUNITY INPUT
None

UNFINISHED BUSINESS
Publicity Committee
No Report

Events Committee
No Report

NEW BUSINESS
Bus Benches/Shelters – Jeff Smith, City Engineer mentioned in 1998 CityLink was granted permission for 10 years the right to place benches and shelters on public rights-of-way. That permission expired in 2008. A
few years ago began informal meetings to review ordinance. The two things that resulted from this effort were bus stop guidelines and a renewal of the ordinance.

Concerning benches, Smith mentioned the ordinance requires they be placed on a concrete pad that connected to an accessible pedestrian concrete surface. The ordinance also requires a 5ft by 8ft concrete landing pad for bus wheelchair lifts.

Committee Members Roger Sparks asked when CityLink looks to extend existing routes or add new routes would they have to add benches or shelters. Jeff Smith thought the guidelines provided flexibility on what to install.

Peg Pendal, citizen said for some time been asking for a bench on the in-bound line in front of the Social Security Office. She wondered if renewal of the ordinance was the reason why it has not occurred. Jeff Smith did not know why. As the members continued to discuss this location, they mentioned heavy traffic, lack of sidewalk, and traffic signals as issues impacting placement of a bench at this location. It was suggested that the issue be presented to CityLink’s ADA committee for consideration.

**Roundabouts** – The members were shown an eleven minute video on roundabouts. Jeff Smith explained the type of roundabout being discussed is called a modern roundabout. The members were told the city is looking at using roundabouts due to their safety benefit.

After the video, Jeff Smith reviewed again some of the benefits of roundabouts. One of the bigger benefits is a reduction in vehicle and pedestrian accidents. The members used the diagrams shown in the video to ask several questions pertaining to safety.

Staff Liaison David Watkins asked about signalization on roundabouts. Jeff Smith mentioned the single lane roundabouts the city intends to build will not have signals. Smith explained on multiple lane roundabouts a specific audible signal must be used.
Committee Member Teri Miller mentioned her husband was legally blind, but he did not use a cane. She wondered if the crosswalks on roundabouts will be color coded. She was told yes. Committee Member Miller mentioned she could also see based on the proposed locations of the roundabouts heavier pedestrian traffic at some. She particularly wondered about the ones away from the city. Nick Stoffer, Traffic Engineer reported the roundabout proposed near the school would see more pedestrian traffic than the others.

Committee Member Greg Speck asked how does the city prioritizing where to place roundabouts. Jeff Smith reported the direction from Council is to consider roundabouts wherever there is an intersection improvement.

In response to how soon will roundabouts be showing up in our community, Jeff Smith mentioned the Council has approved the construction of roundabouts at several locations. He mentioned on the Council’s agenda tonight was the approval of a roundabout for Pennsylvania Avenue.

Staff Liaison David Watkins asked if the city was looking for any feedback from the MACD. Jeff Smith mentioned the city wants to hear from as many people or groups as possible. Committee Member Roger Sparks mentioned he would like to hear from agencies dealing with the hearing impaired and sight impaired individuals.

2012 ADA Transition Plan – Jeff Smith reminded the members that in September 2010 he met with the committee to discuss the new ADA Transition Plan. The plan has not gone to council for adoption yet, but he is planning on taking it to council the end of April. However, before doing so wanted to come back and discuss document again. Jeff Smith indicated if the committee wanted to review plan he would delay taking it to council on April 24.

Jeff Smith also mentioned the city started using a new ramp inventory system last summer. A prototype of a sidewalk inventory system has also been developed. The City Council wants the development of both inventories to continue.
As discussion continued, Jeff Smith mentioned the Public Rights-of-way Accessibility Guidelines (PROWAG) consider resurfacing a road an alteration. He explained PROWAG says when alterations are made the install of curb ramps is required.

PROWAG also addresses accessible walkways. Jeff Smith mentioned the city is interested in seeing on arterial streets walkways that are accessible. He wanted to know if the committee was supportive of making walkways on arterial streets accessible.

Jeff Smith again asked if the committee wanted to take some time to review the ADA Transition Plan and provide feedback. Hearing yes, he asked that any feedback be provided by the end of April and sent through Staff Liaison David Watkins.

Before departing, Jeff Smith gave the members an overview of what road improvements would be constructed during the 2012 construction season.

Other Business - Peg Pendal, citizen thought the information provided by Jeff Smith was informative. She inquired if any other department provided information on what they are doing to work with individuals with disabilities. She specifically asked about the Police Department. Staff Liaison David Watkins reported the Police Department did receive training on how to interact with individuals with disabilities during core training.

As discussion continued, the members asked if they could be provided information on what was covered during this training. Staff Liaison David Watkins mentioned he would have to check and report back.

PROPOSED AGENDA ITEMS
1. 2012 Work Plan
2.

ADJOURNMENT

Committee Member John Block motioned to adjourn meeting, seconded by Committee Member Teri Miller.
Motion was approved by unanimous voice vote