The meeting was held on September 12, 2011, at 4:05 p.m., at City Hall Building, 419 Fulton St, Room 404, Chair Mike Van Cleve presiding.

**ROLL CALL**
Roll call showed the following Committee Members present: Roger Sparks, Joy Kneebone, John Williams, John Block, and Mike Van Cleve – 5. Absent: Teri Miller, Connie M. Schiele, and Janet Quintiliani – 3. Also present was Staff Liaison David Watkins, Equal Opportunity Manager.

**MINUTES**
Committee Member John Williams motioned to approve the August meeting minutes; seconded by Committee Member John Block.

Motion was approved by unanimous voice vote

Committee Member John Block motioned to approve the August special meeting minutes with noted corrections; seconded by Committee Member Roger Sparks.

Motion was approved by unanimous voice vote

**COMMUNITY INPUT**
None

**UNFINISHED BUSINESS**
None

Publicity Committee
No Report

Events Committee
No Report
NEW BUSINESS

Training
Committee Member Mike Van Cleve mentioned had begun discussing this topic at last meeting. He asked if anyone had given topic some thought. Committee Member Van Cleve thought it would be useful to get information on what financial assets are available to people with disabilities.

Committee Member John Williams mentioned getting training on the types of services that are being made available to people with disabilities. Perhaps could get agencies to make presentations to the group on the services they offer.

Staff Liaison David Watkins stressed to the members that they did not have to come up with all of the training ideas at this meeting. The main point was to have the members think about training and if come up with an idea later in the year let the chair know.

Committee Member Joy Kneebone mentioned getting training on certain legal issues like power of attorney, durable power of attorney, getting guardianship of a child or(728,665),(804,677) if a person with a disability has a guardian how to cancel guardianship and become independent person.

Committee Member Interviews
Committee Member Mike Van Cleve reported he had not yet talked with each member, but the general thought was people are excited about being a part of the committee. Several people mentioned although meet with each other monthly do not really know one another.

Committee Member Van Cleve mentioned idea of holding a retreat so members can get better acquainted. He reported he broke down the fantastic ideas received into the following three timelines.

- Short-range goals – ideas that could be addressed in 1 to 3 months
- Mid-range goals – ideas that could take up to 6 months to address
- Long-range goals – ideas that would take longer than 6 months to address
Committee Member Mike Van Cleve stated he planned to compile based on the members’ comments a comprehensive list of the short-range, mid-range and long-range ideas. The list could be used to develop the new work plan for the committee.

Some of the other comments he reported hearing were as follows:

Committee Member Van Cleve talked too much

Need to increase Committee’s size

Spend too much time focusing on one thing

When asked if anyone had questions, Committee Member John Williams mentioned thought meeting with each member individually was an excellent idea. As discussion continued, Committee Member Roger Sparks mentioned he was concerned about the striping of parking lots. He stated over the summer he had been checking lots and found some problems. Committee Member Sparks thought striping companies did not know the requirements. He suggested when the City issued a permit that the MACD be notified so it could check that the work is being done correctly.

Committee Member Mike Van Cleve expressed some concern about not encroaching on authority of the responsible city department. He thought might be appropriate to meet with department and point out what the committee is seeing.

Staff Liaison David Watkins mentioned when considering asking to be notified so some action could be taken by the Committee the question becomes who will be available to do the monitoring if given the information. He thought the members may want to consider this when deciding on whether to take on what Committee Member Roger Sparks suggested.

**Meeting Date and Time**
Committee Member Mike Van Cleve asked if any member had any ideas about changing date and time of meeting. Committee Member Roger Sparks thought the current time of 4:00 p.m. seemed to work for everyone.
His concern was if meet any later it will have an impact on his use of public transportation.

Committee Member Van Cleve stated part of the reason this issue keeps coming up is community input. The current time may make it difficult for people to come and speak. After more discussion, Committee Member Van Cleve mentioned there appeared to be no strong interest in changing the meeting time.

Election of Officers
Committee Member Mike Van Cleve reported according to by-laws committee has to elect new officers at its October meeting. The members discussed ideas on how to nominate individuals for the offices. One thought was to form a nominating committee that could bring back to the whole committee at the October meeting a slate of nominees. After some discussion, Committee Member John Williams volunteered to poll the members to see who would be willing to serve as chair and vice-chair.

PROPOSED AGENDA ITEMS
1. Review list of short-range, mid-range and long-range ideas.
2. Election of new officers

ADJOURNMENT
Committee Member Roger Sparks motioned to adjourn the meeting; seconded by Committee Member John Block.

Motion was approved by unanimous voice vote.