Mayor’s Advisory Committee for the Disabled Proceedings

: OFFICIAL MINUTES

The meeting was held on September 11, 2012, at 4:03 p.m., at City Hall Building, 419 Fulton St, Room 404, Committee Member Roger Sparks, Chair, presiding.

ROLL CALL
Roll call showed the following committee members present: Roger Sparks - Chair, Teri Miller, John Williams, Mike Van Cleve, Greg Speck, Joy Kneebone and John Block– 7. Absent: – 0. Also present was Staff Liaison David Watkins, Equal Opportunity Manager.

MINUTES
Committee Member Teri Miller motioned to approve the August meeting minutes; seconded by Committee Member Greg Speck.

Motion was approved by unanimous voice vote

COMMUNITY INPUT
None

UNFINISHED BUSINESS
Publicity Committee
No Report

Events Committee
No Report

MACD Brochures
Staff Liaison David Watkins mentioned the topic was on the agenda because the committee was to decide how many of each brochure to print. While discussing the number to be printed, the members also talked about the display locations. The members agreed to have the brochures displayed at all of the library branches, at CityLink’s administration office and the transfer center.
Committee Member Teri Miller motioned to print 300 copies of each brochure. The motion was seconded by Committee Member Greg Speck.

Motion was approved by unanimous voice vote

Recruitment Letter
Chairperson Roger Sparks reported each member was e-mailed a copy of a recruitment letter issued by then chair Debbie Hannon. Committee Member Joy Kneebone mentioned she did not receive a copy. Staff Liaison David Watkins apologized for not including it in the package mailed to her. She was given a copy to review.

Chairperson Sparks wanted the members to review the letter to see if any changes were needed. He mentioned the only change made so far was the inserting of his name in the signature block.

After discussing to whom the letter should be sent, Committee Member John Williams volunteered to provide the chair with a list of agencies to send recruitment letter.

Meeting Quorum
Chairperson Roger Sparks reported after last month’s meeting he talked with the City Manager about the MACD meeting every month. The City Manager told him on the August 14 Council agenda was a communication that eliminated for the Police Community Relations Committee the need to have a quorum present to meet. Chairperson Sparks said the City Manager asked would such a change help the MACD to meet each month.

Committee Members Mike Van Cleve, Teri Miller and Greg Speck voiced disagreement with the idea of eliminating the need for a quorum. They opposed the Council making any change that would cancel the need for a quorum.

The members discussed if such a change was made it would be too easy to make or change decisions made by the committee. Several members brought up the possibility two members could show up to a meeting and conduct business.
During the discussion, Committee Members Van Cleve, Miller and Speck said the committee did not have an attendance problem. Most of the current members showed up for meetings. The concern is getting volunteers to fill vacancies.

As the discussion continued, the members focused on getting the recruitment letter and brochures sent out. Chairperson Roger Sparks mentioned getting both out in two weeks.

Committee Member Teri Miller asked that a couple of copies of the recruitment letter be sent to each member.

Committee Member Greg Speck suggested after the letters go out each member personally go to an agency to talk to them about finding recruits.

Committee Member Teri Miller mentioned if recruitment effort is not successful then should look at changing membership requirements. She thought consideration of this option should occur no later than the end of January 2013. Some other members voiced agreement with the timeline.

The members discussed if the Mayor had been sent correspondence notifying him of the committee’s decision regarding changing membership configuration. Committee Member Teri Miller said the August minutes mentioned the chair was to send written correspondence to the Mayor. Chairperson Roger Sparks reported he has not written to the Mayor.

Committee Member Teri Miller, to stay in compliance with minutes, motioned a letter be sent to the Mayor. The motion was seconded by Committee Member Greg Speck.

Motion was approved by unanimous voice vote

NEW BUSINESS

Pekin’s Persons with Disabilities Committee

Chairperson Roger Sparks reported he and Staff Liaison David Watkins met with Pam Anderson from Pekin about meeting with its committee. Chairperson Sparks announced Pekin was interested in meeting with Peoria.
Chairperson Sparks asked the members to identify a month to meet with Pekin. After some discussion, the members suggested next month, October, on a Wednesday. Chairperson Sparks said he would check with Pam.

Pekin Committee Issues Prioritization sheet
Chairperson Roger Sparks mentioned Staff Liaison David Watkins had e-mailed to each member for review a listing of issues the Pekin committee was to prioritize.

Staff Liaison Watkins reported the committee was to rank the issues and depended upon the outcome some of them might not get addressed.

Disability Awareness Month Proclamation
Chairperson Roger Sparks mentioned October was National Employment Disability Awareness Month. He discussed having the city issue a proclamation in recognition.

Committee member Greg Speck moved to have a proclamation issued. The motion was seconded by Committee Member John Williams.

Motion was approved by unanimous voice vote

PROPOSED AGENDA ITEMS

1.
2.
3.

ADJOURNMENT
Committee Member Greg Speck motioned to adjourn meeting, seconded by Committee Member Joy Kneebone.

Motion was approved by unanimous voice vote