The Regular Meeting was held by the Human Resources Commission (HRC) in Room 404 at City Hall, 419 Fulton St., Peoria, Illinois, on March 20th, 2015, at 8:30 a.m. Chairperson Rakoff called the meeting to order @ 8:30 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Nancy Rakoff, Nancy Venzon, Norm Burdick, Patrick Kirchhofer, Ivan Williams, Josh Moore, Sheila Sader, Greg Stout, Judy Oakford, and Brett Kolditz. Absent were, Katherine Coyle, Amy Eckardt, and Mark Brown.

Staff Present: Kathryn Murphy, and Raven Fuller

Others present: None.

MINUTES

The minutes for the November 21, 2014 meeting were reviewed. Commissioner Burdick moved that the minutes be approved. The motion was seconded by Commissioner Sader. Approved unanimously by viva voce vote.

OLD BUSINESS

A. None

NEW BUSINESS

A. Commissioner Conflict of Interest Disclosures to 2015 CDBG Public Service Progress Reports

Staff member Fuller read the conflicts into the record as listed:
Mark Brown: Children’s Home
Josh Moore: Common Place
Judy Oakford: Neighborhood House
Nancy Rakoff: Common Place

Chairperson Rakoff reminding the commissioners that they are unable to participate in the discussion regarding their specific conflict of interest, and that may not create or second a motion.
B. Voting and Funding Recommendation of the 2015 CDBG Public Service Progress Reports

Commissioner Burdick stated that all seemed to be going well.

Commissioner Williams expressed concern with the Girls and Boys Club teen program and administration as well as engagement results and that we need to keep an eye on that program in the future.

Staff member Murphy stated that they had some administrative issues with their application that raised concern; but that they were sure they would reach their goals. She agreed that we need to keep an eye on them.

Commissioner Judy Oakford arrived at 8:35.

Commissioner Kolditz asked if agencies would lose funding if the monitoring sessions did not go well.

Staff member Murphy stated that it depended on the severity and nature of the errors; but that the decision would be made by the commission to continue or discontinue funding.

Commissioner Kirchhofer asked if it were typical to expect agencies numbers served to go up even while funding is going down. He expressed concern of the agencies focusing on quantity rather than quality.

Staff member Murphy stated that they must serve at least the same number that they contractually agreed to.

There being no more discussion, Chairperson Rakoff closed the public hearing.

Motion:

Commissioner Burdick moved to approve the funding recommendation of the 2015 CDBG Public Service Progress Reports, seconded by Commissioner Kolditz.

The motion was approved unanimously by viva voce vote 10 to 0.
C. Staff adjustment of 2015 HRC CDBG public service awards if the 2015 CDBG allocation variance is 5% or less of expected grant.

Chairperson Rakoff stated that in the past they have voted to allow staff to make adjustments evenly throughout all agencies without commission review if the variance is 5% or less.

**Motion:**

Commissioner Burdick moved to allow staff to adjust allocations if there is a variance of 5% or less, seconded by Commissioner Moore.

The motion was approved unanimously by viva voce vote 10 to 0.

D. Other Business

Staff Member Murphy stated that the City would be undergoing HUD monitoring in late June. Murphy stated that this may change the Public Service Grant Process. Murphy stated that with some other programs they have delayed the funding for 1 year so that the funds are available to the agencies January 1st of that year. This helps to avoid a lapse in spending and aids to avoid reimbursement of funds already spent by the agency.

Commissioner Moore stated that if the commission was considering this option they need to let agencies knows as soon as possible so that they have time to prepare.

Commissioner Kolditz asked if it were possible to cut funding by 50% in order to save that for the next calendar year.

Chairperson Rakoff stated that in her experience in agencies similar to those we aid, that it would be better to know that grant money is eventually coming than to go a year without it. She stated that a year without these funds could cause layoffs.

Staff Member Murphy stated that this may be a suggestion or requirement that HUD has; she also stated that they may not want to change the current process and she would have more information to share after the monitoring in June.

Commissioners expressed the desire to wait until after June to re-discuss.

E. Citizen Comments

None
ADJOURNMENT

Commissioners Kolditz moved that the meeting be adjourned. The motion was seconded by Commissioner Kirchofer. The meeting was adjourned at 9:05 am.

[Signature]

Raven Fuller