CALL TO ORDER
Board President Edward J. Barry, Jr. called the meeting of the Board of Library Trustees of Peoria Public Library to order at 5:15 p.m. This regular meeting was held in the McKenzie Room of North Branch, 3001 West Grand Parkway, Peoria, Illinois.

PLEDGE OF ALLEGIANCE
The President requested that all those who are able to please stand and join him in saying the Pledge of Allegiance.

ROLL CALL
Board Members Present: Edward J. Barry, Jr., Norman H. Burdick, Margaret E. Cousin, Tiffanie S. Duncan, Lucy D. Gulley, F. Eugene Rebholz, and Debbie M. Ritschel
Board Members Absent: Stephen M. Buck and Barbara Van Auken
Library Staff Present: Alyce Jackson, Manager of Programming; Leann Johnson, Library Director; Roberta Koscielski, Assistant Director; Trisha Noack, Manager of Public Relations; Jenny Sevier, Manager of Reference Services; and Cynthia Smith, Manager of Lincoln Branch
Others Present: None

CORRESPONDENCE TO THE BOARD
Correspondence was passed among Board members. Mr. Barry noted that Lincoln Branch was featured in the recent Extra section of the Journal Star as a “South Side Gem.”

PRESENTATION BY AUDIENCE ON AGENDA ITEMS
None

CONSENT AGENDA
A. #2017-25: Request to Approve Minutes as listed below:
   1. Minutes of the Regular Board meeting of February 21, 2017

B. #2017-26: Request to Approve Expenditures as listed below:
   1. Payroll for Period Ending February 20, 2017 $ 142,403.71
   2. Payroll for Period Ending March 5, 2017 $ 142,853.72
   3. Regular Expenditures for March 2017 $ 184,016.74
   4. 2016 Obligated Fund Expenditures for March 2017 $ 6,713.63
C. #2017-27: Request of the Library Director to Approve Personnel Actions for the period ending March 17, 2017

D. #2017-28: Finance Report from the Library Director for the month of February 2017 with Request to Receive and File

E. #2017-29: Library Use Statistics from the Library Director for the month of February 2017 with Request to Receive and File

Mr. Barry asked Board members if they wished to have any of the Consent Agenda items removed for further discussion. Mr. Rebholz requested that items #2017-25 and #2017-29 be removed from the Consent Agenda for further discussion.

A motion was made by Margaret Cousin, seconded by Eugene Rebholz, to approve Consent Agenda items #2017-26 through #2017-28 as presented. Motion carried by viva voce vote.

A. #2017-25: Request to Approve Minutes as listed below:
   1. Minutes of the Regular Board meeting of February 21, 2017

   Eugene Rebholz asked about progress toward a Personnel Committee meeting, and Leann Johnson replied that she and Roberta are working to first schedule a conference call with The Singer Group regarding the compensation study for management and exempt staff. He also asked what kind of income is included in the Service Charges/Fines/Fees line of the budget. Roberta provided the list of specific types of income which comprise this budget line. He then asked about the presentation of children’s programming statistics. Roberta provided information about some additional statistics that we may begin reporting to the Board and as part of our annual report. Mr. Rebholz also followed up on comments from last month’s Board meeting about Little Golden Books and showed a few of the books from his personal collection. A motion was made by Mr. Rebholz, seconded by Norman Burdick, to approve item #2017-25 as presented. Motion carried by viva voce vote.

E. #2017-29: Library Use Statistics from the Library Director for the month of February 2017 with Request to Receive and File

   Mr. Rebholz asked about the RSACat searches count for February which was not included in the statistics report. Roberta replied that when the Director of the Resource Sharing Alliance is back in the office next week, he will provide this number to us and we will add it to the statistics report. A motion was made by Mr. Rebholz, seconded by Debbie Ritschel, to approve item #2017-29 as presented. Motion carried by viva voce vote.

OTHER ACTION ITEMS
A. #2017-30: Recommendation from the Administration to authorize the expenditure of $13,800 for the update and redesign of the Peoria Public Library website
Leann Johnson drew Board members’ attention to the agenda report from Trisha Noack regarding updating the Library website. She said that the website is difficult to use and this update will make it more user-friendly. This update is a few years in the planning and the funding for it is in the Publicity budget line. The Library has a good work history with our website host and continuing to work with them will prevent the need to start over with the website. Trisha added that research shows that 70 - 80% of people are accessing website on cell phones and tablets, not computers. This update will provide a whole new look and software system. It will include a new calendar color-coded by type of program, such as children’s, music, etc. Leann noted that it has been five to six years since our website has been updated. She added that all apps currently on the website will remain available. A motion was made by Debbie Ritschel, seconded by Norm Burdick, to adopt resolution #2017-30 to authorize the expenditure of $13,800 for the update and redesign of the Peoria Public Library website as presented. Motion carried by viva voce vote.

REPORT OF THE DIRECTOR
A. Upcoming Programming and Exhibits
Leann reported that staff at Lincoln Branch presented Teen Tech Week programs in March. Librarian Katrina Pollitt has a good ability to create programs for older kids, especially including technology. Katrina is working with reference librarian Nena Burbank to present a six-week parent literacy program at Valeska Hinton Early Childhood Education Center. Lincoln Branch is now in its fourteenth year of presenting Project Next Generation programming funded by the Illinois State Library.

B. Statements of Economic Interest
Leann reminded Board members that their Statements of Economic Interest need to be mailed or given to Roberta ahead of the May 1 deadline.

C. Proposed Federal Funding Cuts
Leann alerted Board members to the news about the proposed elimination of the National Endowment for the Arts, the National Endowment for the Humanities, the Institute of Museum and Library Services, and the Corporation for Public Broadcasting (PBS and NPR). She reviewed a spreadsheet provided to each Board member which showed the grants received by Peoria Public Library from 2013 to the present and how many were funded by these agencies. She also reviewed a list of projects funded through the Library Services & Technology Act (LSTA) which could be affected, including the delivery system between libraries, FirstSearch databases, the Talking Book Center, and continuing education. The Illinois Library Association will be sending information about how to contact government representatives about this issue.

D. Other
1. Leann reported that Main Library hosted Peoria Public Schools Parent University on March 17. There were 580 participants. Library maintenance staff member Cody Stanley and PPS maintenance staff member Mike worked hard on both setup and teardown with good humor. Alyce Jackson reported that Peoria Public Schools
organizers were very pleased with how everything went and with the amount of space available to spread out the various activities.

2. Leann reminded Board members that the week of April 9 through 15 is National Library Week. On Monday, April 10, patrons can enjoy a free cup of coffee and a snack (while supplies last) at each library location. There will be a mayoral proclamation on April 11.

3. Gene Rebholz expressed his concern about the boiler at Main Library. Leann said that the biggest problem would be a failure in summer rather than in winter. She said that the building has two boilers (we just run one at a time) but just one absorber. The cost of a new system is $2 million including contingency.

REPORT OF LIBRARY BOARD LIAISON TO THE FRIENDS OF PEORIA PUBLIC LIBRARY
Margaret Cousin stated that she has no report this month as she was unable to attend the meeting.

COMMITTEE REPORTS (alphabetical listing of committee reports follow the agenda)
The Building, Community Relations, Executive, Finance, Nominating/Appeals and Personnel/Negotiations committees did not have a report.

PRESENTATION BY AUDIENCE
None

OTHER BUSINESS
Edward Barry thanked everyone for being a part of and working to put together the ceremony to name the North Branch children’s storytime room in honor of Linda E. Daley.

EXECUTIVE SESSION
None

AGENDA BUILDING
None

#2017-33: ADJOURNMENT
A motion was made by Margaret Cousin, seconded by Debbie Ritschel, that this meeting be adjourned at 6:07 p.m. Motion carried.

________________________
Lucy D. Gulley, Secretary  
Board of Library Trustees  
Peoria Public Library