CALL TO ORDER

The Regular Meeting was held by the Human Resources Commission (HRC) in Room 404 at City Hall, 419 Fulton St., Peoria, Illinois, on April 21, 2017, at 8:30 a.m. Commissioner Patrick Kirchhofer called the meeting to order @ 8:34 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Shandra Bond, Farrell Davies, Amr Elsamny, Patrick Kirchhofer, Brett Kolditz, Judy Oakford, and Jessica Zobac - 7

Absent: Mark Brown, Wayne Cannon, Greg Stout, and Nancy Venzon – 4

Council Liaison Present: Denise Moore

City Staff Present: Kathryn Murphy, Dakota Reed

Others Present: None

MINUTES

The minutes for the March 17th meeting were reviewed.

MOTION:

Commissioner Oakford moved that the minutes be approved; seconded by Commissioner Kolditz. The minutes were approved unanimously by viva voce vote 7 to 0.

REGULAR BUSINESS

A. Vote on selection of Chairperson

Staff Member Murphy reviewed the responsibilities for the Chairperson of the Commission that include leading the monthly meetings and representing the Commission at the City Council meetings when needed.

MOTION:

Commissioner Oakford moved to nominate Commissioner Zobac as the new Chairperson of the Advisory Commission on Human Resources; seconded by Commissioner Kolditz. The nomination was approved unanimously by viva voce vote 7 to 0.
B. Vote on selection of Vice Chairperson

Commissioner Kirchhofer brings to the attention of the Commission that a Vice Chairperson will also be elected at this meeting. Staff Member Murphy reviewed the responsibilities for the Vice Chairperson of the Commission that included filling in for the Chairperson when needed.

**MOTION:**

Commissioner Oakford nominates Commissioner Kirchhofer for the position of Vice Chairperson; seconded by Commissioner Koldtiz. The nomination was approved unanimously by viva voce vote 7 to 0.

OLD BUSINESS

A. Status of 2017 Grantees

Staff Member Murphy informed that Commission that Congress still has not passed funding for 2017. HUD will release the allocation within 60 days of the funding being passed. The CDBG Public Service grantees will continue to provide quarterly reports, even before the allocation is announced. An update on the service levels of the grantees through the first quarter was provided for the Commission to review.

B. Discussion on 2018 Priority Recommendations

Staff Member Murphy presents a Power Point with data for the priority recommendations.

Commissioner Davies joins the Commission at 8:40am.

Council Liaison Moore asked for clarification on the purpose of this information. Staff Member Murphy explained this information will help guide the commissionerson selecting priorities, and making funding decisions in the future.

Discussions were held regarding the data provided and how it will affect the selection process for the priority recommendations.

Council Liaison Moore expressed her disappointment in the lack of progress being made from the community conversations on race and economic opportunity. A conversation topic that is frequently discussed at the aforementioned meetings is the push for employment training. Commissioner Elsamny suggested having action items planned before the next community conversation meetings. Council Liaison Moore and Commissioner Elsamny are in agreement that the City needsto make a plan to bring these ideas into action.

As the Commissioners continued to review the data, Council Liaison Moore requested more information from Heart of Illinois 2-1-1. Commissioner Davies noted that one quarter may not provide an accurate depiction of needs throughout a year. A data for a year for the City of Peoria was requested along with zip code specific information.

Council Liaison Moore requested to see how the previous two years of Public Service funding fit into the 2-1-1 need categories. She would like to see how our funding is correlating to the requests from the City of Peoria residents through 2-1-1. Staff Member Murphy said that data can be ready for next month’s meeting.
C. 2018 Public Service Application and Evaluation Process

Staff Member Murphy provided examples of questions from other jurisdictions to the Commission as options for inclusion in the 2018 application. She noted that almost all other jurisdictions include the question of if the program will continue if CDBG funds are not provided.

Staff Member Murphy presented a few options of obtaining staff qualifications. Commissioner Davies indicated she liked the option that had all the information on one chart. Other Commissioners agreed. Staff Member Murphy stated she will include this for the draft of the 2018 application. Staff Member Murphy also spoke about some other changes to assist staff in reviewing application materials that she will incorporate in the next draft for the Commission to review.

Commissioner Oakford requested adding a section in the application to report the organization’s years of service. An overall agency budget as well as the program budget can be incorporated into the next draft. Clarification on outcome and output measurements will be added to the new application as well.

Staff Member Murphy will incorporate the changes discussed into the next draft for the meeting in May.

NEW BUSINESS

Chairperson Zobac stated there is no new business.

ADJOURNMENT

MOTION:

Chairperson Zobac called adjourn the meeting. Commissioner Bond motioned to adjourn; seconded by Commissioner Oakford. The motion was approved unanimously viva voce vote 7 to 0. The meeting was adjourned @ 10:12 a.m.

Meeting Minutes prepared by:

[Signature]

Dakota Reed