CITY OF PEORIA – TRANSPORTATION COMMISSION

REGULAR BUSINESS MEETING

AGENDA

TUESDAY, FEBRUARY 20, 2018

3:00 P.M.

COMMISSION MEETING – TO BE HELD AT CITY OF PEORIA DRIES LANE FACILITY CONFERENCE ROOM #113, 3505 N. DRIES LANE, PEORIA, ILLINOIS 61604. (309) 494-8800.

CITY OF PEORIA – TRANSPORTATION COMMISSION

AGENDAS AND MINUTES

ISSUED BY:

JOE HUDSON, CHAIRMAN

VIA TRAFFIC ENGINEER NICK STOFFER

PUBLIC WORKS DEPARTMENT

3505 N. DRIES LANE, PEORIA IL 61604

(309) 494-8800

INTERNET ADDRESS: www.peoriagov.org

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*Citizens wishing to address an item not on the agenda should contact a commission member prior to the meeting. All other public input will be heard under public comment near the end of the committee meeting.

Note: The order in which agenda items are considered may be moved forward or delayed by at least 2/3 vote of the commission members present.

The City of Peoria – Transportation Commission Meets in Regular Business Sessions the Third Tuesday of the Month at 3:00 PM at 3505 N Dries Lane Conference Room #113, Peoria, Illinois. (309) 494-8800.
NOTICES OF ANY SPECIAL MEETING ARE POSTED AT LEAST 48 HOURS PRIOR.

CITY OF PEORIA – TRANSPORTATION COMMISSION
DRIES LANE, CONFERENCE ROOM
3:00 PM

ROLL CALL

ANNOUNCEMENTS, ETC.

MINUTES – Regular Meeting of January 16, 2018

AGENDA ITEMS

ITEM NO. 1: DISCUSSION of Potholes
ITEM NO. 2: DISCUSSION of Complete Streets Annual Report
ITEM NO. 3: DISCUSSION of Transportation Commission WORK ITEMS
ITEM NO. 4: DISCUSSION of Transportation Commission Reference List

UNFINISHED BUSINESS

NEW BUSINESS

A. ENGINEERING PROJECTS UPDATE

PUBLIC COMMENT

NEXT MEETING

TUESDAY, MARCH 20, 2018

ADJOURNMENT
A Regular Meeting of the City of Peoria’s Transportation Commission convened at 3:03 p.m. on Tuesday, January 16, 2018, at the Lester D. Bergsten Operations & Maintenance Facility located at 3505 N. Dries Lane, Peoria, Illinois.

CALL TO ORDER

Call to Order showed the following Transportation Commission Members in attendance:

Commissioners Present: Commissioner/Vice-Chairman Brandon Lott, Commissioner Patrick McNamara, Commissioner Nathaniel Herz, Commissioner Bernie Goitein and Commissioner Clint Gilbert - 5.

Commissioners Absent: Chairman Joe Hudson, Commissioner George Ghareeb, Commissioner Joe Messmore, and Commissioner David Smesrud - 4.

Others in attendance included Traffic Engineer Nicholas Stoffer, Superintendent of Operations Sie Maroon, City Clerk Beth Ball, Public Works Administrative Specialist Michelle Mahoney and Greater Peoria Mass Transit District Planning Administrator Joe Alexander.

ANNOUNCEMENTS, ETC.

Mr. Stoffer announced that staff was beginning to look at tentative dates for a Public Meeting for the Rock Island Trail Greenway however a date had not been set as of yet.

MINUTES

Commissioner Herz moved to approve the Minutes of the Regular Meeting of the Transportation Commission held on December 19, 2017, as printed; seconded by Commissioner McNamara.

A brief discussion took place amongst the Commission about the December 19, 2017 Minutes where Commissioner Goitein requested clarification on the motion made for Item 1 A to “recommend the approval with the appropriate changes requested, of a Traffic Calming Policy.” He asked whether one of the changes included was giving citizens the opportunity to be heard, specifically by way of sending out letters.

Commissioner Goitein moved to amend the Minutes of the Regular Meeting of the Transportation Commission held on December 19, 2017, to include the sending out of letters to the appropriate changes requested in the motion made for Item 1 A, which died for lack of a second.

Commissioner Herz moved to approve the Minutes of the Regular Meeting of the Transportation Commission held on December 19, 2017, as printed; seconded by Commissioner McNamara.

Approved by unanimous viva voce vote.
ITEM No. 1: DISCUSSION of the Open Meetings Act

Mr. Stoffer announced that City Clerk Beth Ball had been invited to the meeting to discuss the Open Meetings Act with the Commission.

City Clerk Ball spoke about various aspects of the Open Meetings Act including, but not limited to, Open Meetings Act online training, quorums, posting notices of meetings, holding discussions vs. taking final action on something, and electronic attendance.

At 3:58 p.m. Joe Alexander left the meeting.

Commissioner Goitein then requested City Clerk Ball provide the web address for Open Meetings Act Training. City Clerk Ball advised the Commission that she would send over the instructions for OMA Training via e-mail to Ms. Mahoney to distribute to the Commission.

The Commission thanked City Clerk Beth Ball for coming to the meeting.

At 4:08 p.m. City Clerk Beth Ball left the meeting.

Mr. Stoffer then asked the Commission if they would be willing to move New Business Item B to come after Item 2, before Item 3.

Commissioner Herz moved to move New Business Item B to come after Item 2; seconded by Commissioner McNamara.

            Approved by unanimous viva voce vote.

ITEM No. 2: DISCUSSION of Complete Streets Annual Report

Mr. Stoffer said that he did not have the data yet for the Complete Streets Annual Report but that he would bring it to the next Regular Meeting. He then requested that the Commission discuss how they would like for this data to be presented.

At 4:10 p.m. Superintendent of Operations Sie Maroon entered the meeting.

Commissioner Hertz commented that Mr. Stoffer could reach out to other Municipalities to see how some of their data is collected in relation to Complete Streets and transportation mode usages.

A brief discussion then took place amongst the Commission about surveying citizens to obtain performance metrics.

Commissioner Lott questioned what is done with the Complete Streets Report when it is finalized. Mr. Stoffer responded that it would go to City Council as a request to receive and file.

NEW BUSINESS

B. 2017-2018 SNOW REMOVAL PROGRESS UPDATE

Mr. Stoffer introduced Superintendent of Operations Sie Maroon to the Commission.
Mr. Maroon thanked the Commission for inviting him to speak at the meeting. He then spoke about the City of Peoria's Snow Fighting Operations including the City's Snow Plan. He said that the goal was to get people to and from where they needed to go.

Mr. Maroon stated that he appreciated the work the Commission does because of its direct impact on the Street Division.

A brief discussion was held amongst the Commission and Mr. Maroon about the number of snow plows available, how many Snow Fighters were typically on a crew, and assigned snow routes.

Commissioner Lott asked how the City was doing on salt. Mr. Maroon responded that salt cost was up due to the winter weather they were experiencing that season but that they were still in good shape with their salt.

The Commission thanked Mr. Maroon for coming.

At 4:50 p.m. Superintendent of Operations Sie Maroon left the meeting.

**ITEM No. 3: DISCUSSION of Transportation Commission WORK ITEMS**

A. Review of the Transportation Commission Work Items.

Commissioner Herz moved to defer Item 3 to the next regularly scheduled meeting; seconded by Commissioner McNamara.

Approved by unanimous viva voce vote.

**UNFINISHED BUSINESS**

Commissioner McNamara commented that he saw in the newspaper that the North Transfer Site City Link had been considering, which was discussed at the last regular meeting, was abandoned. He pointed out that Mr. Alexander was unavailable for comment as he had already left the meeting.

**NEW BUSINESS**

A. ENGINEERING PROJECTS UPDATE

Mr. Stoffer provided a brief update on current projects within the City of Peoria, commenting that most were currently shut down for the winter:

The Alta/Radnor Roundabout Project, he said, was open to traffic and that final pavement markings and landscape work would take place in the spring with possible road closures at that time.

The MacArthur Bridge Project, he said, was on target for March 9th, 2018 state letting.

**PUBLIC COMMENT**

No one came forward to address the Commission.
Next Meeting

The next regularly scheduled Transportation Commission meeting will be held on **Tuesday, February 20, 2018 at 3:00 p.m.**

Adjournment

There being no further discussion, Commissioner McNamara moved to adjourn the Regular Meeting of the Transportation Commission meeting; seconded by Commissioner Herz.

Approved by viva voce vote. The meeting adjourned at 4:56 p.m.

Chairman Joe Hudson  Nick Stoffer, Traffic Engineer

mjm
<table>
<thead>
<tr>
<th>2017 Complete Streets Performance Measures</th>
<th>New</th>
<th>Improved</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total miles and type of bike lanes added or improved.</td>
<td>6.8</td>
<td>1.8</td>
<td>8.6</td>
</tr>
<tr>
<td>Linear feet of new and improved sidewalks.</td>
<td>7,024</td>
<td>13,545</td>
<td>20,569</td>
</tr>
<tr>
<td>Number of new curb ramps installed along city streets.</td>
<td>69</td>
<td>102</td>
<td>171</td>
</tr>
<tr>
<td>Crosswalks and/or curb bump outs added.</td>
<td>55</td>
<td>12</td>
<td>67</td>
</tr>
<tr>
<td>Percentage of ADA transit stops accessible via sidewalks and curb ramps.</td>
<td>?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Report of crashes, injuries and fatalities by mode before and after a complete street project.</td>
<td>?</td>
<td></td>
<td></td>
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<tr>
<td>Number of right-of-way tree plantings.</td>
<td>33</td>
<td>25</td>
<td>58</td>
</tr>
<tr>
<td>Annual surveys of citizen responses to complete streets.</td>
<td>?</td>
<td></td>
<td></td>
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<tr>
<td>NO.</td>
<td>TOPIC</td>
<td>ACTION</td>
<td>STATUS</td>
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<tr>
<td>1</td>
<td>Downtown Streetscape Master Plan</td>
<td>Review recommendations and pilot project</td>
<td></td>
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<tr>
<td>2</td>
<td>Bicycle Master Plan</td>
<td>Review Recommendations for City Code revision, priorities and recommendations</td>
<td></td>
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<tr>
<td>3</td>
<td>Main Street/University Final Report</td>
<td>Develop a format for the report, including desired data points</td>
<td></td>
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<tr>
<td>4</td>
<td>Review 2019 City Budget</td>
<td>Review budget and if possible make recommendations</td>
<td></td>
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<tr>
<td>5</td>
<td>Review existing City plans (such as Heart of Peoria)</td>
<td>Review and determine incorporation into Complete Streets</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Pavement Index Map</td>
<td>Review updated pavement index map</td>
<td></td>
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<tr>
<td>7</td>
<td>Thoroughfare Map Update</td>
<td>Review map and coordinate with Planning</td>
<td></td>
</tr>
</tbody>
</table>
References List for Transportation Commission

1. Complete Streets Policy - Link
   a. Smart Growth America CSP Criteria - Link
2. Bike Master Plan Link
   b. Recommendations: Pages 53-54
   c. Implementation: Pages 68-74
3. Unified Development Code - Link
   a. Form Districts: Page 127-213
4. ITE Walkable Urban Thoroughfares – hard copy
5. Thoroughfare Map – hard copy
6. Final Downtown Streetscape Master Plan - Link
   a. Project Phases: Page 182
7. 2018 City Budget - Link
8. Heart of Peoria Plan - Link