CALL TO ORDER
Board Vice President Margaret E. Cousin called the meeting of the Board of Library Trustees of Peoria Public Library to order at 5:03 p.m. This regular meeting was held in the Lower Level 2 Conference Room of Main Library, 107 Northeast Monroe, Peoria, Illinois.

PLEDGE OF ALLEGIANCE
The Vice President requested that all those who are able to please stand and join her in saying the Pledge of Allegiance.

ROLL CALL
Board Members Present: Patricia A. Barton, Norman H. Burdick, Margaret E. Cousin, Tiffanie S. Duncan, Lucy D. Gulley, and Barbara Van Auken
Board Members Absent: Edward J. Barry, Jr., Stephen M. Buck, and Debbie M. Ritschel
Library Staff Present: Carolyn Conklin, Reference Assistant; Elise Hearn, Manager of Lakeview Branch; Liza Hickey, Manager of Technical Services; Kris Holden, Finance and Budget Coordinator; Alyce Jackson, Manager of Programming; Leann Johnson, Executive Director; Roberta Koscielski, Deputy Director; and Jenny Sevier, Manager of Reference Services
Others Present: Sid Ruckriegel, Peoria City Council Liaison

Vice President Margaret Cousin welcomed Pat Barton to the Library Board and asked her to provide some information about herself. Ms. Barton said that she is excited to be on the Board. She noted that she was recently on the Peoria Riverfront Museum Board and formerly chaired the Board of Lakeview Museum. She added that she has served on the Symphony and Crittenden Boards as well.

CORRESPONDENCE TO THE BOARD
Correspondence was passed among Board members. Mrs. Cousin noted that included was a handwritten note from a patron who was delighted with the service she received in our Local History and Genealogy area. Also of note was a patron reported that she shared information about our Emoji Reading Challenge with a library in Tennessee and this library plans to implement the program there. Mrs. Cousin gave enormous credit to staff members Katy Baum of Lakeview Branch and Gwen Ayler of McClure Branch who worked to offer this program at our Library.

PRESENTATION BY AUDIENCE ON AGENDA ITEMS
None
CONSENT AGENDA
A. #2017-75: Request to Approve Minutes as listed below:
   1. Minutes of the Finance Committee meeting of June 20, 2016
   2. Minutes of the Regular Board meeting of June 20, 2017
   3. Minutes of the Regular Board meeting Executive Session of June 20, 2017

B. #2017-76: Request to Approve Expenditures as listed below:
   1. Payroll for Period Ending June 20, 2017 $ 144,696.37
   2. Payroll for Period Ending July 5, 2017 $ 145,161.70
   3. Regular Expenditures for July 2017 $ 630,811.40
   4. Capital Development Fund Expenditures for July 2017 $ 29,542.00

C. #2017-78: Finance Report from the Executive Director for the month of June 2017 with Request to Receive and File

D. #2017-79: Library Use Statistics from the Executive Director for the month of June 2017 with Request to Receive and File

Mrs. Cousin asked Board members if they wished to have any of the Consent Agenda items removed for further discussion. Hearing none, a motion was made by Norman Burdick, seconded by Barbara Van Auken, to approve Consent Agenda items #2017-75 through #2017-76 and items #2017-78 through #2017-79 as presented. Motion carried by viva voce vote.

OTHER ACTION ITEMS
A. Agenda Reports
   1. #2017-80: Annual review of “Standards for Illinois Public Libraries”
      Leann Johnson noted that this review is required to be eligible for Per Capita grant funding. She provided a detailed review of the fifteen items on the safety checklist that was included in the Board packet. A motion was made by Barbara Van Auken, seconded by Norman Burdick, that the Library Board reviewed Chapter 12 “Safety” of the “Standards for Illinois Public Libraries.” Motion carried by viva voce vote.

   2. #2017-81: Recommendation from the Executive Director to approve the expenditure of previously allocated Capital Development funds in the amount of $53,700 to purchase 60 staff computers (including self checks) for the branches
      Leann Johnson said that these computers will be purchased through the State of Illinois Joint Purchasing program and will replace computers that were purchased in 2012-2013. The new computers come with a three-year hardware warranty. A motion was made by Barbara Van Auken, seconded by Tiffanie Duncan, to approve item #2017-81 as presented. Motion carried by viva voce vote.
REPORT OF THE EXECUTIVE DIRECTOR

A. Upcoming Programming and Exhibits
Leann reported that the program on Fake News/News Literacy that was presented by Journal Star staff last night at North Branch attracted 66 people. This series of four discussions was made possible by an Illinois Speaks grant from Illinois Humanities. Pat Barton mentioned that she is taking an OLLI class with some staff members from the Journal Star who said they were pleased with these discussion programs.

Leann also alerted Board members that there will be no August display because of planned painting in the gallery.

B. Summer Reading Program Update
Leann reported that this is the last week of the Summer Reading Program. The Lincoln Branch Bike giveaway will be this Friday morning and will also include free helmets, locks, and bells to the bicycle winners. The bicycles were donated this year primarily by ADM, Illinois Valley Wheeln’m, and private donors. The Summer Reading Final Party will be held on Tuesday evening, July 25 at Peoria Riverfront Museum and Caterpillar Visitors Center.

C. Progress Report on 2017 Peoria Public Library Goals
Leann noted that as part of our pay for performance system, each staff member sets and works on three goals that support the goals of Peoria Public Library. Roberta Koscielski drew Board members’ attention to this report in the Board packet. She highlighted items in the report that focus on training, partnerships and collaborations, programming, library card sign-up, and performance evaluation.

D. Other
Leann asked the managers and other staff members attending this meeting to introduce themselves.

Leann reported that she attended the mandatory annual meeting of LIRA (Libraries of Illinois Risk Agency) earlier today. She noted that LIRA now has 44 members with several more potential members. LIRA will be doing more training on preventing slips and falls and will also offer safety and human resources online training for staff at their member libraries. Barbara Van Auken added that with LIRA we pay lower premiums and receive better coverage. Leann said that most of the members are from northern Illinois, with the exception of Peoria, Granite City, and LaSalle/Peru area.

REPORT OF LIBRARY BOARD LIAISON TO THE FRIENDS OF PEORIA PUBLIC LIBRARY
Margaret Cousin reported on the following items from the July Friends Board meeting. More detail was provided in her report that was distributed to Board members.

- There was one funding request this month from the Executive Director’s Office for $500 to purchase incentive prizes for the Library-wide “1,000 Books Before Kindergarten” program being launched.
• Leann gave status reports on the Summer Reading party, the Little Free Libraries, the Storywalk project, the possible impact of a tight 2018-2019 budget on programming and publicity line items, the end of mailed out issues of Passages at the close of 2017, and the September 30 Little Golden Books anniversary event.

• The Friends’ semi-annual book sale will be Saturday, September 9 and Monday, September 11. After this sale, Friendly Finds at Main Library will also be open Thursdays from noon until 4:00 p.m.

• To promote Friendly Finds, book sale areas at the branches will start displaying signs that read “For a larger selection, please visit the Friendly Finds book store at Main Library.”

• ThriftBooks is changing its shipping requirement and Leann will help determine whether it will be feasible to continue sending books to ThriftBooks.

• Clyde (Sandy) Hendricks, a past Friends Board president, passed away recently. As is their tradition, Friends will sponsor $1,000 to purchase history books, which Sandy especially enjoyed, for the Library collection. Each book will contain a plate inside to memorialize Mr. Hendricks.

• Jay Furniss is looking for sturdy oak chairs to put up front in Friendly Finds so folks can sit safely and comfortably while browsing the books.

COMMITEE REPORTS  (alphabetical listing of committee reports follow the agenda)
The Building/Long-Range Planning, Community Relations, Executive, Finance, Nominating/Appeals, and Personnel/Negotiations committees did not meet, so there were no reports.

PRESENTATION BY AUDIENCE
None

OTHER BUSINESS
None

EXECUTIVE SESSION
None

AGENDA BUILDING
None

Mrs. Cousin explained that President Edward Barry is working on committee assignments and would like each Board member to email him the three committees in order of preference on which they would most like to serve.
#2017-84: ADJOURNMENT
A motion was made by Barbara Van Auken, seconded by Lucy Gulley, that this meeting be adjourned at 5:45 p.m. Motion carried.

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Lucy D. Gulley, Secretary
Board of Library Trustees
Peoria Public Library