CITY OF PEORIA
Mayor’s Advisory Committee for Citizens with Disabilities

MEETING AGENDA

FEBRUARY 13, 2018

CITY HALL BUILDING, 419 FULTON ST, ROOM 404

APPROVAL OF MINUTES/DISCUSSION NOTES
1. December Regular Meeting Minutes
2. January 2018 Discussion Notes

COMMUNITY INPUT (20 Minutes)
1.

Please note, any document(s) to be presented to the MACCD must be provided in large and regular size font; additional copies can be made upon request.
UNFINISHED BUSINESS

1. Subcommittee Reports
   a. Publicity/Education
   b. Events
2. Update on Guidelines (Talking Points) for Meeting with Community. Possible Action
3. Presentation on University of Illinois Main St. Project. Possible Action
4. Report Back on Impact on Transportation of Individuals with a Disability if CityLink/Lift Employees Strike. No Action Necessary

NEW BUSINESS

1. Access March Madness Event. Possible Action
2. Goals for 2018. Possible Action

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT

UPCOMING PUBLIC MEETINGS

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OFFICIAL MINUTES

The meeting was held on December 12, 2017, at 4:12 p.m., at City Hall Building, 419 Fulton St, Room 404, Committee Member Laurie Atkinson, Chair presided.

ROLL CALL
Roll call showed the following committee members present: Laurie Atkinson, Kendra Moses-Hagan, Amr Elsamny, Mike Van Cleve and Doris Hayes – 5. Absent: Kaye Berry, Ashonta Huddleston, and Melynda McKeever - 3. Also present was Staff Liaison David Watkins, Equal Opportunity Manager.

MINUTES
Committee Member Doris Hayes motioned to approve the November meeting minutes. Seconded by Committee Member Kendra Moses-Hagan.

Motion was approved by unanimous voice vote

COMMUNITY INPUT
Committee Member Laurie Atkinson, Chair announced the Access March Madness event was scheduled for Tuesday, March 13, 2018. She asked the members if they would be interested in setting up a booth. After receiving strong support, she requested the event be placed on the January agenda for discussion.

UNFINISHED BUSINESS
Publicity Committee
No Report

Events Committee
No Report
Guidelines for Meeting with Groups
A copy of the power point presentation prepared by Committee Member Melynda McKeever was given to the members for review. It provided a general overview of the MACCD.

Committee Member Kendra Moses-Hagan mentioned she neglected to bring copies of the talking points she prepared. Committee Member Moses-Hagan requested to defer discussion of this item to next month’s meeting. The members agreed.

NEW BUSINESS

Election of Officers
Committee Member Laurie Atkinson, Chair mentioned her interest in continuing to serve as chair.

Committee Member Mike Van Cleve motioned to have the current officers continue serving in their positions. The motion was seconded by Committee Member Doris Hayes.

Motion was approved by unanimous voice vote

Identify 2018 Goals
Committee Member Laurie Atkinson, Chair read aloud the three goals suggested in the document handed to each member.

During discussion Committee Member Kendra Moses-Hagan asked about goal #3, which focused on getting funding from the city to achieve goals. Committee Member Amr Elsamny said he thought the committee should be funded and he asked the Staff Liaison if he could provide any background on why the committee had no funding.

Staff Liaison David Watkins reported some funds for the committee were included in his area’s budget. The small amount was for printing and mailing services.
Committee Member Mike Van Cleve mentioned funding did not necessarily have to come from the city, it could come from community organizations.

Committee Member Laurie Atkinson mentioned the Mayor told the previous chair the committee could not engage in fundraising, but it could partner with a non-profit agency to raise funds. Staff Liaison David Watkins said because the committee was not a separate entity the Mayor was correct about not being able to raise funds on its own.

As discussion continued, the members explored how to go about requesting funding. Committee Member Amr Elsamny asked the staff liaison for his thoughts. Staff Liaison David Watkins mentioned the committee could meet with the Mayor and request funds, but he stressed it was important they be detailed in explaining the purpose for the funds. He also said because the City had just approved a 2018 budget that closed an estimated 8 Million Dollar deficit getting funding might be difficult.

Regarding goal #2, which focused on promoting Premise Alert Program, Committee Member Doris Hayes asked could the committee get information on how many Peoria residents have signed up. She thought the information could be used to help set a goal. The answer was yes.

At the end of their discussion, the members decided the three goals needed to be measurable so they asked each of the authors to rewrite them and bring them back to next month’s meeting.

University of Illinois Project
Presentation was deferred to January’s meeting.

Impact on Transportation of Individuals with a Disability if CityLink/Lift Employees Strike
Presentation was deferred to January’s meeting.

**PROPOSED AGENDA ITEMS**

1. Access March Madness Event
2. Guidelines for meeting with the Community
3. Goals for 2018
4. University of Illinois Project Presentation
5. Impact on Transportation of Individuals with Disabilities if CityLink/Lift Employees Strike

ADJOURNMENT
Committee Member Doris Hayes motioned to adjourn; seconded by Committee Member Kendra Moses-Hagan.

NEXT MEETING DATE
January 9, 2018
The meeting was held on January 9, 2018, at 4:12 p.m., at City Hall Building, 419 Fulton St, Room 404, with Committee Member Laurie Atkinson, Chair presiding.

ROLL CALL

Roll call showed the following committee members present: Laurie Atkinson, Melynda McKeever and Mike Van Cleve – 3. Absent: Kaye Berry, Amr Elsamny, Doris Hayes, Ashonta Huddleston, and Kendra Moses-Hagan - 5.

Also present was Staff Liaison Scott Reeise, Public Works Director, City Manager Patrick Urich, and Administrative Secretary Ruth Blancaflor.

MINUTES

Since no quorum was present, there was no motion on the Minutes of the meeting of December 12, 2017.

COMMUNITY INPUT

No one came forward to address the Committee.

UNFINISHED BUSINESS

1. Subcommittee Reports
   a. Publicity/Education
   b. Events
2. Update on Guidelines (Talking Points) for Meeting with Community. Possible Action

Due to lack of a quorum, there was no discussion on these items.
NEW BUSINESS

1. Access March Madness Event. Possible Action

Due to the lack of a quorum, this item was not discussed, since formal action would be required in order for the Committee Members to plan for and attend the event.

2. Goals for 2018. Possible Action

Due to the lack of a quorum, this item was not discussed.

3. Presentation on University of Illinois Main St. Project. Possible Action

Board Member Van Cleve discussed the Main Street Project planned to be undertaken by Architecture Graduate Students from the University of Illinois. He said they began talking with the Architectural school’s professor a year and a half ago about using her annual semester on Urban Planning to bring her graduate students to Peoria with a focus on the West Main Street corridor, from High Street to University. He said the concept was to use this corridor as a canvas for what we, as a community, could do to provide friendly and attractive pedestrian routes, etc. in this area, while providing these graduate level architectural students with a real-world education.

Board Member Van Cleve explained that the architecture students would travel to Peoria the second week of February and they planned to attend a First Friday event, walk around and experience the various residential areas on a guided tour, and see some of the culture and nightlife that Peoria has to offer. He said they would also meet with city staff, the West Main Street Merchants Association, and residents, which would help them propose ideas from a grass roots level. He noted that the intersections at University and Main, High and Main, and Sheridan and Main were hubs for different activities with their commercial architecture, entrepreneurial areas, and arts community.

Other partners on the project, Mr. Van Cleve noted, were the city’s iTTeam and Kim Smith from the city’s Community Development Department,
Dewberry, and the Farnsworth Group. He said they would all be consulting with the students and assisting the architecture professor through the 16-week semester. He said in the middle of April, the students would travel back to Peoria to make final presentations featuring their designs at The Studios on Sheridan.

In discussion with Committee Member McKeever regarding her question of how much participation was needed from the Committee, Committee Member Van Cleve stated he wanted to disperse the information to the various organizations the committee members served, in order to see what role they wanted to play. He said the idea was to bring it to this committee as a way of giving the students an idea of connecting them with Advocates for Access and other organizations serving the disabled community, to incorporate universal concepts into their designs.

City Manager Urich stated it was good information to have.

4. Impact on Transportation of Individuals with a Disability if CityLink/Lift Employees Strike. No Action Necessary

In discussion with Committee Member Van Cleve, City Manager Urich stated he believed CityLink had resolved its labor issues and there would not be a strike. However, he said, he would check on that information and email the Committee to follow-up.

CityLink North Transfer Station
Committee Member Van Cleve also inquired about the status of the location of CityLink’s North Transfer Station.

City Manager Urich explained CityLink had released the initial concept and desired location of the old CEFCU building along Brandywine Drive. He said a couple of public meetings had been held on the matter, but the location wasn’t well received by the neighbors. At this time, he said their Board had decided to go back to the drawing board, though he thought they still wanted to be in that part of town.
5. Update on Staff Liaison to the Mayor’s Advisory Committee for Citizens with Disabilities (MACCD)

City Manager Urich gave an update on the current situation with the Staff Liaison position to the Committee Members in attendance. He explained that, during the recent budget process, City Council decided to convert the Equal Opportunity Manager position to Chief Diversity and Inclusion Officer. He said the City would be posting the job soon, and the new position’s focus would be on racial equality, minority development, and workforce development, along with Equal Opportunity Office and investigation work responsibilities. He said the Public Works Department would manage its contractors’ compliance, directly, and the Chief Diversity Officer would coordinate that with them. Therefore, he said, Public Works Director Reeise would continue as Staff Liaison to the MACCD for a while, since Mr. Watkins’ retirement.

The Committee Members voiced their appreciation for Mr. Watkins’ great work for their Committee, and they said it would be hard to pass on all that knowledge to somebody else.

Chairwoman Atkinson requested that the January 9, 2018 Agenda Items be placed on the Agenda for the next Regular Meeting of the Mayor’s Advisory Committee for Citizens with Disabilities.

**AGENDA ITEMS FOR NEXT MEETING**

**UNFINISHED BUSINESS**

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   a. Publicity/Education
   b. Events
2. Update on Guidelines (Talking Points) for Meeting with Community. Possible Action

**NEW BUSINESS**

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5. Impact on Transportation of Individuals with Disabilities if CityLink/Lift Employees Strike

ADJOURNMENT

There being no further business, the meeting adjourned at 4:28 p.m.

NEXT MEETING DATE

February 9, 2018