The regularly scheduled meeting for the Historic Preservation Commission Meeting was held on Wednesday, June 27, 2018, at 8:30 a.m., City Hall, 419 Fulton Street, Room 400, with Chairperson Robert Powers presiding and with proper notice having been posted.

ROLL CALL
The following Historic Preservation Commission Commissioners were present: Deborah Dougherty, Timothy Herold, Jan Krouse, Lesley Matuszak, and Chairperson Robert Powers – 5. Absent: Michael Maloof and Geoff Smith – 2.

Staff Present: Leah Allison, Kimberly Smith, Shannon Techie, Madeline Wolf

MINUTES
Commissioner Herold requested the minutes be amended to read Don Meyer Temple on page 2.

Commissioner Herold moved to approve the amended minutes of the regularly scheduled meeting held on May 23, 2018; seconded by Commissioner Krouse.

The motion was approved viva voce vote 5 to 0.

SWEARING IN OF SPEAKERS
Staff member, Madeline Wolf, swore in the public.

REGULAR BUSINESS

CASE NO. HPC 18-11
Public Hearing on the request of Kelsey (Hilst) Howard, to obtain a Certificate of Appropriateness for the reconstruction of a carport, for the property located at 937 NE Glen Oak Avenue (Parcel Identification No. 18-04-278-027), Peoria, Illinois (Council District 3).

Senior Urban Planner, Shannon Techie, Community Development Department, read Case No. HPC 18-11 into the record and presented the request as outlined in the memo.

In response to Chairperson Powers' inquiry regarding applicable building permits, Ms. Techie confirmed a building permit was required and the applicant has applied for the permit; however, the Historic Preservation Commission approval was required prior to the issuance of the building permit.

Chairperson Powers opened the Public Hearing at 8:36 a.m.

Craig Howard, representing the petitioner, said minor repairs to the garage turned into major repairs as the existing material was rotted. In response to Chairperson Powers' inquiries regarding the project, Mr. Howard said they planned on using the original garage door, the new roof pitch was 2.12 versus the original 1.5, and the proposed gutters will be in the original location. Mr. Howard added the request would alleviate future water drainage damage to the garage.

With no interest from the public to provide public testimony, Chairperson Powers closed the Public Hearing at 8:38 a.m.

Motion:
Commissioner Herold moved to approve the request as presented; seconded, by Commissioner Matuszak.

The motion was approved by roll call vote 5 to 0.


Nays: None.

Chairperson Powers announced his abstention to Case No. HPC 18-12 due to financial interest. Vice Chairperson Matuszak presumed as pro tem Chairperson.
**CASE NO. HPC 18-12**

Public Hearing on the request of Jill Stowe of the Peoria City/County Health Department, to obtain a Certificate of Appropriateness to allow for window replacements, for the property located at 1206 N Ellis Street, (Parcel Identification No. 18-04-304-008), Peoria, IL (Council District 2).

Senior Urban Planner, Leah Allison, Community Development Department, read Case No. HPC 18-12 into the record and presented the request as outlined in the memo.

Pro tem Chairperson Matuszak opened the Public Hearing at 8:46 a.m.

Brian Gulley, representing the petitioner, said the request was to replace twelve (12) windows. In response to Commissioner Herold's inquiry regarding the replacement windows matching the existing divides in the windows, Mr. Gulley confirmed the second story replacement windows will replicate the existing divided windows.

With no further interest from the public to provide public testimony, Chairperson Powers closed the Public Hearing at 8:49 a.m.

**Motion:**
Commissioner Herold made a motion to approve the request with all windows replacements to match original windows in size, shape, and design, including vertical muntins; seconded, by Commissioner Dougherty.

The motion was approved by roll call vote 4 to 0 with 1 abstention.
Nays: None.

Robert Powers presumed as Chairperson.

**CASE NO. HPC 18-13**

Public Hearing on the request of Robert Monier, to obtain a Certificate of Appropriateness to allow for window replacements, for the property located at 1715 W Moss Avenue, (Parcel Identification No. 18-08-152-032), Peoria, IL (Council District 2).

Senior Urban Planner, Leah Allison, Community Development Department, read Case No. HPC 18-13 into the record and presented the request as outlined in the memo.

Robert Monier, petitioner, said the replacement windows were one for one as the existing windows were in disrepair.

Scott Schleinz, representing Renewal by Anderson, spoke in response to Chairperson Powers’ inquiry regarding specifications of the proposed window replacements. Mr. Schleinz said the windows were constructed of a composite material that would not rot or warp and are appropriate for historic structures.

With no interest from the public to provide public testimony, Chairperson Powers closed the Public Hearing at 8:58 a.m.

**Motion:**
Commissioner Herold made a motion to approve the request with the window replacements matching original size, shape, and design; seconded, by Commissioner Dougherty.

The motion was approved by roll call vote 5 to 0.
Nays: None.

**CITIZENS’ OPPORTUNITY TO ADDRESS THE COMMISSION**

There were no citizens present who wished to address the Historic Preservation Commission at 9:04 a.m.

**ELECTION OF OFFICERS**

Vice Chairperson:
Commissioner Herold made a motion to reelect Lesley Matuszak as the Vice Chairperson for the Historic Preservation Commission.

The motion was approved viva voce vote 5 to 0.
Chairperson:
Commissioner Matuszak made a motion to reelect Robert Powers as the Chairperson for the Historic Preservation Commission.

    The motion was approved viva voce vote 5 to 0.

Chairperson Powers thanked Commissioner Herold for his ten years of dedication and service to the Historic Preservation Commission and to the City of Peoria. This was Commissioner Herold’s last commission meeting as his appointment was effective until 06/30/2018.

**ADJOURNMENT**
Commissioner Matuszak moved to adjourn the Historic Preservation Commission Meeting; seconded by Commissioner Herold.

    The motion was approved viva voce vote 5 to 0.

The Historic Preservation Commission Meeting adjourned at approximately 9:07 a.m.

Madeline Wolf, Development Technician