CITY OF PEORIA – TRANSPORTATION COMMISSION

REGULAR BUSINESS MEETING

AGENDA

TUESDAY, DECEMBER 18, 2018

3:00 P.M.

COMMISSION MEETING – TO BE HELD AT CITY OF PEORIA DRIES LANE FACILITY CONFERENCE ROOM #113, 3505 N. DRIES LANE, PEORIA, ILLINOIS 61604. (309) 494-8800.

CITY OF PEORIA – TRANSPORTATION COMMISSION

AGENDAS AND MINUTES

ISSUED BY:

JOE HUDSON, CHAIRMAN

VIA TRAFFIC ENGINEER NICK STOFFER

PUBLIC WORKS DEPARTMENT

3505 N. DRIES LANE, PEORIA IL 61604

(309) 494-8800

INTERNET ADDRESS: www.peoriagov.org

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*Citizens wishing to address an item not on the agenda should contact a commission member prior to the meeting.  All other public input will be heard under public comment near the end of the committee meeting.

Note: The Order in which agenda items are considered may be moved forward or delayed by at least 2/3 vote of the commission members present.

The City of Peoria – Transportation Commission Meets in Regular Business sessions the Third Tuesday of the Month at 3:00 PM at 3505 N Dries Lane Conference Room #113, Peoria, Illinois. (309) 494-8800.
CITY OF PEORIA – TRANSPORTATION COMMISSION
DRIES LANE, CONFERENCE ROOM
3:00 PM

ROLL CALL

ANNOUNCEMENTS, ETC.

MINUTES – Regular Meeting of October 16, 2018

AGENDA ITEMS

ITEM NO. 1 CONSIDERATION of the Following Request(s) AMENDING the TRAFFIC CODE of the City of Peoria, As Needed:
   A. A regulation amending Schedule “J” of the Traffic Code to DESIGNATE an ALL-WAY STOP controlled intersection at Tracy St. and Madison Ave. [District 1]

ITEM No. 2 DISCUSSION regarding a RIGHT-OF-WAY CAFÉ (PARKLET) POLICY

ITEM No. 3 DISCUSSION of BICYCLE MASTER PLAN PROJECT RECOMMENDATIONS

UNFINISHED BUSINESS

NEW BUSINESS

A. ENGINEERING PROJECTS UPDATE

PUBLIC COMMENT

NEXT MEETING

TUESDAY, JANUARY 15, 2019

ADJOURNMENT
MINUTES OF A REGULAR MEETING
OF THE CITY OF PEORIA
TRANSPORTATION COMMISSION:

October 16, 2018

A Regular Meeting of the City of Peoria’s Transportation Commission convened at 3:01 p.m. on Tuesday, October 16, 2018, at the Lester D. Bergsten Operations & Maintenance Facility located at 3505 N. Dries Lane, Peoria, Illinois.

CALL TO ORDER

Call to Order showed the following Transportation Commission Members in attendance:

Commissioners Present: Chairman Joe Hudson, Commissioner Brandon Lott, Commissioner Patrick McNamara, Commissioner Bernie Goitein, Commissioner George Ghareeb, Commissioner Clint Gilbert, Commissioner Michelle Neilson, and Commissioner Michael Breitbach - 8.

Commissioners Absent: Commissioner Nathaniel Herz and Commissioner Joe Messmore – 2.

Others in attendance included Public Works Director Scott Reese, Traffic Engineer Nicholas Stoffer and Public Works Administrative Specialist Michelle Mahoney.

ANNOUNCEMENTS, ETC.

Mr. Stoffer announced that the Transportation Commission had recently acquired two new Commissioners, Commissioner Michelle Neilson and Commissioner Michael Breitbach. Introductions were made and both were welcomed to the Transportation Commission.

Mr. Stoffer also announced that the Traffic Calming Policy would be going back to City Council after the title of the Policy was changed to the Neighborhood Traffic Calming Policy, as requested by Council.

Commissioner Goitein inquired if the Policy was available to view online. Mr. Stoffer replied that the Agenda would be posted soon with the Policy as an attachment. Director Reese added that the only change made to the Policy was adding “neighborhood” to the title and throughout the Policy where it was mentioned by name.

MINUTES

Commissioner Lott moved to approve the Minutes of the Regular Meeting of the Transportation Commission held on June 19, 2018, as printed; seconded by Commissioner Ghareeb.

Approved by unanimous viva voce vote.

Commissioner Lott moved to receive and file the Discussion Notes of the Regular Meeting of the Transportation Commission held on August 21, 2018, as printed, seconded by Commissioner Ghareeb.

Approved by unanimous viva voce vote.
ITEM No. 1: DISCUSSION of Public Works CIP 2019 BUDGET

Mr. Stoffer introduced Public Works Director Scott Reese to the Commission.

Director Reese provided an explanation of the CIP Budget Proposal that was due to be presented to City Council on October 23, 2018.

A discussion was held amongst Director Reese and the Transportation Commission about various City Projects and Operations and how they were funded.

Director Reese commended the Commission on the work they had done on drafting the Neighborhood Traffic Calming Policy as well as the Complete Streets Policy and Bicycle Master Plan. He added that all feedback from the Commission is incorporated into designs and budget proposals.

The Commission thanked Director Reese for coming.

ITEM No. 2: CONSIDERATION of the Following Request(s) AMENDING the TRAFFIC CODE of the City of Peoria, As Needed:

A. A regulation amending Schedule “J” of the Traffic Code to DESIGNATE an ALL-WAY STOP controlled intersection at MACQUEEN AVE. and BROADWAY ST. [District 2]

Mr. Stoffer introduced the regulation, stating it was brought to the Commission at the previous regular meeting but that there wasn’t a quorum to vote.

It was determined that there were not any members of the public present for the regulation.

Mr. Stoffer advised that a speed study was conducted for the area including traffic counts. He said the average speed was 20 miles per hour and that the average number of cars for one hour was fifteen.

He added that the crash data compiled showed a fair amount of crashes, about three per year, and that almost all were single vehicle accidents with drivers hitting fixed objects such as parked cars and poles. He said one crash was an intersection accident where a driver ran the stop sign.

A brief discussion was held amongst the Commission about the data Mr. Stoffer provided and the Neighborhood Traffic Calming Policy criteria.

Commissioner McNamara moved to approve the regulation amending Schedule “J” of the Traffic Code to DESIGNATE an ALL-WAY STOP controlled intersection at MACQUEEN AVE. and BROADWAY ST. [District 2]; seconded by Commissioner Ghareeb.

Commissioner Lott stated that he did not support the motion as there didn’t appear to be any reason to support it.

Commissioner Breitbach asked Mr. Stoffer if this kind of request would go through the Neighborhood Traffic Calming Policy. Mr. Stoffer responded that it was unclear if this request would.

Motion FAILED due to lack of majority vote.

Yeas: Ghareeb, McNamara, Breitbach – 3;
Nays: Lott, Gilbert, Neilson - 3;
Commissioner McNamara asked if anyone would like to reconsider their vote. Commissioner Goitein replied that he would reconsider.

Commissioner McNamara made a motion to reconsider his first motion to approve the regulation amending Schedule "J" of the Traffic Code to DESIGNEATE an ALL-WAY STOP controlled intersection at MACQUEEN AVE. and BROADWAY ST. [District 2]; seconded by Commissioner Ghareeb.

Motion to reconsider FAILED due to inappropriate motion.

Yeas: McNamara, Ghareeb, Breitbach – 3;
Nays: Neilson, Lott, Gilbert, Goitein – 4;
Abstentions: Hudson - 1

According to Robert’s Rules of Order, the maker of a motion to reconsider must be on the prevailing side. Therefore, the motion to reconsider by Commissioner McNamara, not being on the prevailing side, is deemed inappropriate.

ITEM No. 3: DISCUSSION regarding a PARKLET POLICY

Mr. Stoffer gave the Commission an update on the Parklet Project on West Main Street.

He said that the City’s new Permit Engineer, Emily Ambroso, renamed them to “Right-of-Way Cafes” and that a Right-of-Way Cafe policy was being drafted by staff.

Mr. Stoffer added that he would like the Commission to be used for appeals with staff denies applications.

Chairman Hudson asked if fee amounts had been set. Mr. Stoffer advised they had not, and that Council would ultimately decide on fees.

Commissioner Lott commented that he heard a few positive comments about the parklets. Chairman Hudson added that he noticed the West Main parklet being used regularly.

Commissioner Goitein wondered if the City could look at private property opportunities before allowing public space to be taken up.

Mr. Stoffer responded that only parking spaces were being occupied, and that there would be criteria in the policy that the request has to meet.

Commissioner Goitein remarked that he hoped applicants would first look to Economic Development to try to use up vacant private space before taking up public right-of-way.

Mr. Stoffer said that the criteria was being discussed.

ITEM No. 4: DISCUSSION of BICYCLE MASTER PLAN PROJECT RECOMMENDATIONS

Mr. Stoffer stated that this was discussed at the last meeting where there was no quorum.

Commissioner Lott provided an explanation of the data provided in the Bicycle Master Plan agenda attachment.

Mr. Stoffer said that the next phase would be to place projects into feasibility groups.

Commissioner Goitein asked what the procedure would be for adding roads to the plan. He commented on a lack of a bike lane on Columbia Terrace.
Mr. Stoffer responded that this was not meant to be a document that wouldn’t ever change and that adding a bike lane on Columbia Terrace may be included in the plan, if warranted.

**UNFINISHED BUSINESS**

There being no unfinished business to discuss, the Commission moved on to New Business.

**NEW BUSINESS**

A. **ENGINEERING PROJECTS UPDATE**

Mr. Stoffer provided a brief update on current projects within the City of Peoria:

  Northmoor Road Project: Mr. Stoffer said that pavement work had started, and that the work was expected to be done by Thanksgiving. At that time, the road would open up for the winter construction shutdown until April. Staff hoped to have the Project finished by November 2019.

  MacArthur Bridge Project: Mr. Stoffer said that the deck had been poured and pavement work was being done on Richard Pryor. Weather permitting, the bridge would be open to traffic by Thanksgiving. He added that minor work, including landscaping, would occur in the spring.

  Harvard Avenue Project: Mr. Stoffer said that the contractor started paving and that the Project would be completed by November 2nd.

  Allen Road/Willow Knolls Intersection Project: Mr. Stoffer said that work was currently being done in the east leg of the intersection. Weather permitting, the intersection would be open to traffic by Thanksgiving.

  University Street Project: Mr. Stoffer said that traffic control had been set up for storm sewer work. Work would be done to the east side of the road for 4-6 weeks, then the road would open to traffic by Thanksgiving. Work would then continue in the spring.

  Rock Island Trail Project: Mr. Stoffer said that the project was scheduled for a January letting, with work starting in the spring.

  CRF Project: Mr. Stoffer said that work was delayed one week due to weather and that work would begin Thursday, October 18th.

**PUBLIC COMMENT**

Ms. Connie Wagner of 3037 N. Indiana, Peoria came forward to address the Commission about numerous accidents occurring near her house and a need for more stop signs in the area.

Mr. John Prill of 3413 N. Sterling, Peoria came forward to address the Commission about a speed problem on Sterling and how traffic needed to be slowed down.

The Commission thanked Ms. Wagner and Mr. Prill for their comments.

**Next Meeting**

The next regularly scheduled Transportation Commission meeting will be held on Tuesday, November 20, 2018 at 3:00 p.m.

**Adjournment**
There being no further discussion, Commissioner Ghareeb moved to adjourn the Regular Meeting of the Transportation Commission meeting; seconded by Commissioner McNamara.

Approved by viva voce vote. The meeting adjourned at 4:33 p.m.

Chairman Joe Hudson

Nick Stoffer, Traffic Engineer

mjm
TO: Patrick Urich, City Manager
THRU: Scott Reese, Director of Public Works
FROM: Nicholas Stoffer, Traffic Engineer
DATE: December 14, 2018
SUBJECT: Intersection Control: NE Madison Ave & Tracy St (ALL-WAY STOP)

The purpose of this memo is to recommend the installation of an intersection control by Stop sign on a roadway within the City of Peoria. These revisions will be added, or subtracted from Schedule “J” as defined in the City Code.

➢ A resident from this area has requested this change. The primary reason for this change is to better control traffic on NE Madison Ave at the intersection of Tracy St.

Appropriate signs will be posted along or removed from these designated streets, as needed. Therefore, attached for your concurrence is the Traffic Regulation Order to revise Schedule “J” of the City Code by the following:

• Install “STOP” signs on NE Madison Ave at Tracy St (which already has STOP signs), making this an ALL-WAY STOP controlled intersection.

This intersection is in Council District 1.

If you have any questions, please call.

C: City Council Members
Scott Reese, Public Works Director
Sie Maroon, Deputy Director of Public Works
Irv Dubois, Traffic Operations Supervisor
Lt. Earnest McCall, Police Department
Sgt. Ryan Winkle, Police Department
A REGULATION AMENDING SCHEDULE “J” OF THE TRAFFIC CODE

Section 1. Pursuant to Ordinance No. 16,886, adopted by the City Council on November 13, 2012, and Section 28-183 of the Municipal Code of Peoria, the following intersection, at the limits indicated, are hereby designated as a “Stop Intersection”:

Northeast Madison Avenue Stops for Tracy Street, creating an All-Way Stop controlled intersection.

Section 2. All other Ordinances and Regulations in conflict are hereby repealed.

Section 3. The foregoing items are hereby added to or subtracted from Schedule “J” of the Traffic Code.

Section 4. This regulation shall be in full force and effect from and after its approval.

DATE: __________________________

APPROVED:

___________________________
City Manager

ATTEST:

___________________________
City Clerk

EXAMINED AND APPROVED:

___________________________
Corporation Counsel

Reviewed by the Transportation Commission:

☐ Approved
☐ Not Approved

Comments: _________________________

Prepared 12/14/18
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