CALL TO ORDER
Board Vice President Margaret E. Cousin called the meeting of the Board of Library Trustees of Peoria Public Library to order at 5:03 p.m. This Regular meeting was held in the Lower Level 2 Conference Room of Main Library, 107 Northeast Monroe, Peoria, Illinois.

PLEDGE OF ALLEGIANCE
The Vice President requested that all those who are able to please stand and join her in saying the Pledge of Allegiance.

ROLL CALL
Board Members Present: Patricia A. Barton, Stephen M. Buck, Norman H. Burdick, Margaret E. Cousin, and Jeanne Williamson
Board Members Absent: Edward J. Barry, Jr., Tiffanie S. Duncan, Lucy D. Gulley, and Barbara Van Auken
Library Staff Present: Carolyn Conklin, Reference Assistant; Liza Hickey, Manager of Technical Services; Kris Holden, Finance and Budget Coordinator; Alyce Jackson, Manager of Programming; Leann Johnson, Executive Director; Roberta Koscielski, Deputy Director; Trisha Noack, Manager of Public Relations; and Jenny Sevier, Manager of Reference Services
Others Present: None

CORRESPONDENCE TO THE BOARD
Board Vice President Margaret Cousin passed the correspondence folder among the Board members, noting that all items pertained to praise and gratitude from patrons to our library staff. She added that one thank-you note included the comment, “What price can one put on being treated with dignity and respect?”

PRESENTATION BY AUDIENCE ON AGENDA ITEMS
None

CONSENT AGENDA
A. #2018-48: Request to Approve Minutes as listed below:
   1. Minutes of the Community Relations Committee meeting of April 3, 2018
   2. Minutes of the Personnel/Negotiations Committee meeting of April 17, 2018
   3. Minutes of the Regular Board meeting of April 17, 2018
   4. Minutes of the Regular Board meeting Executive Session of April 17, 2018
B. #2018-49: Request to Approve Expenditures as listed below:
1. Payroll for Period Ending April 20, 2018 $145,864.82
2. Regular Expenditures for May 2018 $167,409.45
3. Capital Development Fund Expenditures for May 2018 $32,326.36

C. #2018-50: Request of the Executive Director to Approve Personnel Actions for the period ending May 11, 2018

D. #2018-51: Finance Report from the Executive Director for the month of April 2018 with Request to Receive and File

E. #2018-52: Library Use Statistics from the Executive Director for the month of April 2018 with Request to Receive and File

F. #2018-53: Request to Adopt Resolution to renew participation in the Illinois Non-Resident Card Program and to establish a fee of $140 for the non-resident card for the year beginning July 1, 2018 and ending June 30, 2019

G. #2018-54: Recommendation from the Administration for the Approval of the 2017 Peoria Public Library Annual Report to be posted on the Library Website

Mrs. Cousin asked Board members if they wished to have any of the Consent Agenda items removed for further discussion. Hearing none, a motion was made by Pat Barton, seconded by Jeanne Williamson, to approve Consent Agenda items #2018-48 through #2018-54 as presented. Motion carried by viva voce vote.

OTHER ACTION ITEMS
A. #2018-55: Recommendation from the Administration to approve expenditure of $58,223 from previously allocated Capital Development funds to purchase 67 HP ProOne 600 G3 All-in-One computers

Leann indicated that the purchase of these computers will provide identical model computers at all branch libraries. She added that the pricing is through the Illinois State master contract. A motion was made by Stephen Buck, seconded by Jeanne Williamson, to approve item #2018-55 as presented. Motion carried by viva voce vote.

REPORT OF THE EXECUTIVE DIRECTOR
A. Upcoming Programming and Exhibits
Leann reported that the Rennick Art Show, now in its 54th year, is in the Gallery during the month of May. It is Peoria Historical Society’s juried art show which is exhibited at Peoria Public Library annually.
Leann reminded Board members that sign-up is underway for the Summer Reading Program which runs from June 3 through July 21. The final part will be held at Peoria Riverfront Museum on Tuesday evening, July 24.

Leann noted that the Lincoln Branch gala will be held on Friday, June 22 and tickets will sell for $25 each.

B. Bequest
Leann reported that she received a letter of notification stating that Mr. Allen Lurie had passed away and left $5,000 to Peoria Public Library. She said that Mr. Lurie used to come to the Business, Science & Technology department at Main Library to check on his investments.

C. Becky Rogers Retirement
Leann reported that the retirement party for Human Resources Coordinator Becky Rogers will be on her last day of work, May 31, from 2:30 to 4:30. She encouraged Board members to stop by. Becky began duties at the Library in 2003.

D. Little Free Library at Peoria Riverfront Museum
Leann reported that the Little Free Library was affixed to a wall at Peoria Riverfront Museum today and Trisha Noack went there to take photos of and with it. Pat Barton added that she is having lunch with the museum’s public relations director and will find out what kinds of books they would like to have in it. Leann said that she is looking for books to tie in with the mythic creatures exhibit currently at the museum.

E. Other
None

REPORT OF LIBRARY BOARD LIAISON TO THE FRIENDS OF PEORIA PUBLIC LIBRARY
Margaret Cousin reported that since the Friends think so much of Becky Rogers, they made a generous donation to help underwrite her retirement party. A North Branch strategy was unveiled which will provide a consistent, ample weekly flow of materials in a variety of categories to better fill the Friends book sale area and increase earning potential. Mrs. Cousin also noted that the Friends are seeking an additional volunteer to help on Tuesday mornings at North Branch from 9:00 to 11:00.

COMMITTEE REPORTS (alphabetical listing of committee reports follow the agenda)
The Building/Long-Range Planning, Executive, Finance, and Nominating/Appeals committees did not have a report.

B. Community Relations Committee
1. Report of the meeting of May 1, 2018
Committee Vice Chair Norm Burdick reported that the Digitization Subcommittee will meet on Thursday, May 17 at 5:15 p.m. to discuss fundraising strategy.

F. Personnel/Negotiations Committee
   1. Report of the meeting of May 8, 2018
      Committee Chair Jeanne Williamson reported that the committee met on Tuesday, May 8 for the purpose of:
      • Reviewing the recommended Pay for Performance incentives for exempt and management staff;
      • Planning the interview process for the three candidates on June 2. Staff met one of the candidates on May 14 and will meet the remaining two candidates on May 21; and
      • Establishing interview questions.
   2. #2018-56: Recommendation to Approve Pay for Performance Incentives for Exempt (Management) Employees for 2018
      A motion was made by Stephen Buck, seconded by Norm Burdick, to approve item #2018-56 as presented. Motion carried by viva voce vote.

PRESENTATION BY AUDIENCE
None

OTHER BUSINESS
None

EXECUTIVE SESSION
None

AGENDA BUILDING
None

#2018-59: ADJOURNMENT
A motion was made by Pat Barton, seconded by Norm Burdick, that this meeting be adjourned at 5:23 p.m. Motion carried.

Lucy D. Gulley, Secretary
Board of Library Trustees
Peoria Public Library