Fair Employment Commission
Meeting Minutes
10/10/2019

I. Call to order

Jamila Wilson called to order the regular meeting of the Fair Employment Commission at 4:50 pm on 10/10/19 at Peoria City Hall.

II. Roll call

Jamila Wilson conducted a roll call. The following persons were present: Jamila Wilson, Program Director of PeoriaCorps; as City of Peoria staff liaison; Councilwoman Denise Moore; Commissioners—Sherry Carter-Allen (Chair), Rev. Barry Robinson, Pastor Chuck Brown, Laraine Bryson. Absent Excused—David McGinty (Vice Chair), Carl Holloway. Resigned--Angel Cruz, Commissioner.
Commission notes that there are provisions to allow commissioners to call in for extenuating circumstances. In addition, Councilwoman Moore states that those “excused” absent should be notated as such in meeting minutes. Quorum Established.

III. Approval of minutes from last meeting

Commission Chair Sherry Carter-Allen makes motion to accept both months meeting agenda’s; Robinson’s moved; Bryson—Seconds—Motion passes by unanimous vote.

Commission Chair request that record show that the Commission thanks Dr. Muhammad for minutes and other requested materials

IV. Unfinished Business

Commission Chair Sherry Carter-Allen request ongoing review and study of Chapter 17 Ordinance; which shall remain on the agenda.

V. New business

Agenda Item I. Discussion of Mission Statement

A. Commission Chair Sherry Carter-Allen notes that in February, Councilwoman Moore got together with a group of professionals, including some of the current commissioners and a mission statement and goals were established at this time. Per Commissioner Bryson wanted
to know what happened to that mission statement and goals.

1. Commission Chair Sherry Carter-Allen provides the documentation of the goals established in February to the Commission. Commission Chair request that Commissioners review the document and add their own ideas on the mission statement and goals prior to next meeting.

Agenda Item II. Review of Current Process for Investigating/Addressing EEO Complaints.

A. Commission Chair Sherry Carter-Allen notes that this agenda item will be moved (To the next meeting if possible) due to absence of Dr. Muhammad.

1) Commission Chair Sherry Carter-Allen notes that this information is vital for the commission to understand their role.

2) Commissioner Bryson Suggest that if Dr. Muhammad is unavailable for the next meeting that possibly a memo on the topic can be provided.

3) Commission Chair Sherry Carter-Allen request that the minutes show that if Dr. Muhammad is unavailable, a memo is requested concerning the process for EEO complaints.

4) Commissioner Bryson request that if a document does not exist to show the process of EEO complaints, that the Commission be provided with a timeline of when this will be developed

Agenda Item III. Clarification from OMA on the ability for commissioners to “Call In,” to the meeting.

1) Chair request that Commissioners not take advantage of this courtesy and to only use it when there are extenuating circumstances.

2) Commissioner Bryson states that the COP does not have a policy for “Call in Attendance,” Chair confirms
that per information provided by Attorney Green, The City of Peoria has no official position on this.

*Commissioner Bryson excuses self; and departs the meeting at 5:05pm. Commissioner Holloway arrives late at 5:05pm*

VI. Fair Housing Commission Proceedings (General Discussion)

A. Commissioner Rev B.R. speaks about the OMA online certification. Commissioner states that he believes that it must be completed in 90 days.

i. Councilwoman Moore Request that Dr. Muhammad provide the Commission with the information for the OMA certification.

B. Councilwoman Moore shares that Stacy Peterson is assisting with establishing use of the public access channel to disseminate information to the public, to include information about meetings. Per Councilwoman Moore this to occur no later than January and may result in the public attending meetings.

C. Commissioner Holloway shared that Angel Cruz has list of employers that will hire unemployed ex-offender population.

i. Councilwoman Moore shares that all resources are welcome; in addition, discusses ICC Initiative that will provide certifications, trainings, and pre-apprenticeships to residents of the 61605 area.

D. Councilwoman Moore shares that the PCC Health Department has received $5.6 million to train contractors to do lead abatement. Councilwoman Moore shares that this is also an employment opportunity.

i. Commissioner Brown shared that this has been done before in the RiverWest construction; Commissioner Brown stated that it is important to not only provide the opportunity but assist potential contractors
(minority/small business) with meeting the qualifications in order to be able to take those jobs.

E. Councilwoman Moore shares that Gov. Pritzker is passing a bill that requires minority participation/numbers.

F. Commissioner Carter-Allen discusses establishing general contractor company bringing minority contractors together under one umbrella, and discussion about how the commission can be involved in this process.

G. Councilwoman Moore discusses need to be more aware of business owners within the community that could be utilized for city contracts.

H. Councilwoman shares that she was contacted by someone at the State Level, who wants to assist in providing certification/training in the Peoria area.

VII. Unfinished Business for Next Meeting

A) Commission request Dr. Muhammad be present to provide information on the process for EEO complaints, if Dr. Muhammad is unavailable the Commission request a memo defining the process.

B) Commission Chair request that Dr. Muhammad get the Commission added to the City website. Per Commission Chair the information on the City website currently is inaccurate and out of date.

C) Commission request that Dr. Muhammad provide information to the Commission concerning OMA online certification training.

VIII. Proposed Agenda Item’s for Next Meeting

A) Discussion of Mission Statement/Goals

IX. Adjournment

A) Chair Sherry Carter-Allen makes motion to adjourn the meeting; moved and seconded, approved by unanimous vote.
B) Meeting called Adjourned by Jamila Wilson at 5:25 pm.

Submitted by: Amelia Hufeld

Minutes approved by: Name