



Office of the City Manager

TO: Honorable Mayor and Members of the City Council
FROM: Patrick Urich, City Manager 
DATE: August 3, 2012
SUBJECT: Issues Update

The following are issues related to the City for the weekly Issues Update. If there are additional items you believe should be included, please let me know.

TREE REMOVAL. City of Peoria contractors are going to remove four dying/distressed honey locust trees in the sidewalk planters along Fulton Street between City Hall and Jefferson Street. One honey locust has already been removed. This fall the City will plant five lindens in these planters.

JULY 2012 (ECC) EMERGENCY COMMUNICATIONS CENTER REPORT. The July 2021 July 2012 Emergency Communication Center Report (ECC) is included in this week's Issues Update for your review. **(Electronic Copy Only)**

GEOGRAPHIC ASSIGNMENT OF URBAN PLANNERS. During August, the assignments of the Urban Planners will shift from a strictly functional basis (one Planner assigned to each Commission, etc.) to more of a geographic basis. This shift will allow for better communication among the Planners, neighborhood residents, and the development community. Instead of a neighborhood association or developer having to work with multiple Planning Department staff because of the type of development occurring, e.g., one Planner for the special use, one for the variance, one for a subdivision change, one for a historic preservation issue; the community will have one go-to person for all planning and zoning related issues in their area.

The assignments will be made by Council District as follows: 1st and 4th District – Kimberly Smith; 2nd and 3rd District – Shannon Techie; 5th District – Leah Allison. Josh Naven will assume the role of Chair of the Site Plan Review Board/One Stop Shop, and will be responsible for the internal coordination of development applications. Jide Giwa will provide front desk coordination for walk-in applications and general inquiries. All of the Planners will also be assigned a variety of special projects.

The Planners will also have the responsibility to work with neighborhood associations on plan development and the presentation of information to neighborhood associations. The level of coordination between the City Economic Development staff and Planning staff will also be enhanced with this new approach, allowing for the Planners to be in at the ground level for proposed development projects. Finally, with a geographic assignment, the Planners will be better positioned to coordinate with other geographically assigned City staff, such as Code Enforcement and Police personnel.

PLANNING AND INSPECTIONS MOVE TO CITY HALL. The Inspections Department (both Building Inspections and Code Enforcement Divisions) has moved to Room 307 at City Hall. The building permit and plan review process will remain on the 4th floor of the Twin Towers Mall Building until the planning functions move to City Hall. Further updates will continue to be provided during this transition.

CODE ENFORCEMENT AREA REASSIGNMENTS. The Code Enforcement Division has recently experienced two retirements, resulting in the expansion of geographical areas for the eight remaining code enforcement inspectors. Attached is a map ***(Electronic Copy Only)*** illustrating code enforcement areas and assignments.