



**OFFICE OF THE CITY MANAGER**



**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Patrick Urich, City Manager *Patrick Urich*  
**DATE:** December 18, 2015  
**SUBJECT:** Issues Update

The following are issues related to the City for the weekly Issues Update. If there are additional items you believe should be included, please let me know.

**Cities of Peoria and East Peoria purchase CAT CT 681 Trucks**



Caterpillar Chairman & CEO Doug Oberhelman presented Peoria Mayor Jim Ardis and East Peoria Mayor Dave Mingus with keys to new Cat® CT 681 trucks on Monday, December 14, 2015. The vocational trucks were purchased from Cat dealer Altorfer.

Photo credit Caterpillar Inc.

A video of the event may be seen here  
<http://www.caterpillar.com/en/news/caterpillarNews/customer-dealer-product/doug-oberhelman-presents-mayors-of-caterpillars-hometowns-with-keys-to-their-cat-ct681s.html>

**Purchasing & Equal Opportunity Offices CONTRACTS AND PROCUREMENT CONFERENCE**

On December 9, 2015, at the Gateway Building, the City of Peoria Purchasing and Equal Opportunity Offices hosted a Contracts and Procurement Conference. It was the second diversity event this year targeting local women and minority owned businesses. The purpose was to build awareness and understanding of the City's processes for purchasing goods and services from vendors, suppliers, and

contractors. Attendees were able to make meaningful contact with City personnel. Eighteen (18) companies and a total of forty five (45) individuals attended.

Three discussion panels were featured. The first panel discussed local government purchasing procedures and contracting opportunities related to the combined sewer outfall. The second panel (R. A. Cullinan & Son, Illinois Civil Contractors Inc. and J.C. Dillon) discussed procedures for subcontracting with large city construction contractors and the third was a presentation by the Economic Development Department on services available for business development.



Mike Fehr from Illinois Civil Contractors Inc. discussed sub-contracting opportunities.



Mike Rogers discussed the City's Combined Sewer Overflow

Minority and women owned businesses in attendance told staff they appreciated receiving the information and encouraged the City to continue holding these types of outreach efforts. For more information, contact Chris Switzer, 494-8507.

### **Peoria Police Department Wishes Everyone Safe and Happy Holidays**

The holiday season is upon us and if you're celebrating with a drink, the Peoria Police Department has a message for you: *Drive Sober or Get Pulled Over*. Due to the increase in drunk driving-related fatalities around the holidays each year, law enforcement agencies across America will be actively searching for and arresting drunk drivers from and into the New Year. Seat belt law violators will also be a focus as far too many still die because they failed to take the simple step of buckling up every time they get in a vehicle.

"It's time for all drivers to get the message," said Special Operations Lt. Steve Roegge. "Drunk driving is a choice you make, and when you make that choice, people get hurt or die. That's why we're joining with the Illinois Department of Transportation, the Illinois State Police and law enforcement throughout Illinois and the nation to share the message: *Drive Sober or Get Pulled Over*."

"The safest way to get home is to drive sober or catch a ride with a sober designated driver. If you plan on drinking at the holiday party or at a restaurant, plan ahead and hand the keys over to someone else – a sober friend, a taxi or public transportation," Lt. Roegge continued.

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In addition, seat belt law violators will receive a ticket – no exceptions. *Click It or Ticket* applies to the back seat, too. Illinois law says you have to buckle up, no matter where you're sitting.

### **Information Systems-December Newsletters**

Please see the attached December newsletter from the Information Systems department.

### **PSD 150 – Update from Interim Superintendent Dr. Sharon Desmoulin-Kherat**

At the December 14 Board of Education meeting, I formally presented the most recent revision of the Peoria Public School's five-year strategic plan to board members. As many are aware, the process of formulating the District's strategic plan began in January 2015 with a series of community forums. The resulting plan is based on priorities identified at those forums and has developed since the spring through the input of School Board members and District and community leaders.

The needs of the District are addressed through five sections or pillars:

- High standards, rigorous college and career curricula, and engaged and relevant experiences;
- Systems of support;
- Committed and effective leaders, teachers, staff and students;
- Engaged families and community;
- Financial stewardship and operational excellence.

This plan is innovative, bold and visionary. The suggested changes, when implemented, will have a positive impact on every Peoria Public School student and family as well as central Illinois employers and taxpayers.

Unlike many school districts and organizations undertaking the challenge of writing a long-term strategic plan, this project was not out-sourced. Starting with the community forums, the plan has been developed with the input from a vast array of stakeholders including representatives of city and county government and the justice system, the business community, social service agencies, District staff, union representatives, parents and concerned citizens. Contrary to the "too many cooks in the kitchen" adage, I believe this aspect is one of the plan's strengths. There is a deep sense of ownership among District staff and a strong commitment to the plan's success.

And that success is measurable. The individual actions or targets developed to address the community's priorities have accompanying specific and measurable standards of success. For example, the District goal of recruiting, training and retaining high quality staff will be measured through such factors staff retention rates and percentage of new hires from under-represented groups. Similarly, the development of curriculum to build skills for meaningful employment for graduates in coming decades will be measured not only by graduation rates and percentage of students continuing their education, but also by increasing the number of students participating in IB, AP and dual credit courses, as well as internships and apprenticeships.

A significant portion of the five-year strategic plan can only be achieved through the reassessment of the District's building and grade level configurations. Currently, the District configurations are inconsistent, with various buildings housing K-4, K-5, K-6 or K-8 students. Some buildings, such as Thomas Jefferson Primary School, are well over capacity. Reconfiguring building grade level distribution

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will improve the District's operational bottom line. A more consistent, District-wide grade level configuration also will strengthen students' social and emotional learning and academic opportunities. District administrators are currently examining options for this reconfiguration and will be presenting a recommendation in early 2016.

The Peoria Public Schools strategic planning process is drawing to a close, but there is still time for community members to review the plan and give feedback. The plan is available at [www.psd150.org](http://www.psd150.org) and comments can be emailed to [strategicplan@psd150.org](mailto:strategicplan@psd150.org).

I believe the Peoria Public Schools has the potential to become a bellwether, high-performing school district. Implementing this plan will bring a secure and prosperous economic future to our students and our community.

Serve Passionately,

A handwritten signature in blue ink that reads "Sharon Desmoulin-Kherat". The signature is fluid and cursive.

Dr. Sharon Desmoulin-Kherat, Interim Superintendent

**Site Plan Review Board Agenda**

The agenda for the Site Plan Review Board is attached. Comments are due December 21.

# Getting Your Device and Checking It Twice



## City of Peoria Illinois Security Tips Newsletter

### **From the Desk of Sam Rivera, Chief Information Officer**

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In last month's newsletter, we talked about how you can minimize your risk of identity theft and malicious cyber activity while doing your online holiday shopping. In this month's issue, we'll focus on another aspect of the holiday season: that new device you get or give during the holidays. Whether it's a smartphone, laptop, desktop, tablet, or another device, check out the below tips to help protect your new technology and secure your personal data.

1. **Configure your device with security in mind.** The "out-of-the-box" configurations of many devices and system components are default settings often geared more toward ease-of-use than security or protecting your information. Enable security settings on your device, and as you install software and apps, pay particular attention to those that control information sharing.
2. **Lock the device.** Locking your device with a strong PIN or password makes unauthorized access to your information more difficult. *Passwords are more secure than PINs.* If you have an Android device and want to use a lock screen pattern, make sure the pattern includes at least 7 points and doubles back over itself (e.g. at least 2 turns). If you use the fingerprint lock, remember that if your device is lost or stolen, you can't change or replace your fingerprints, like you can a password or PIN. So be careful with your device and make extra sure to protect your biometric information. Additionally, make sure that your device automatically locks after a period of inactivity – preferably between 30 seconds and two minutes. This way, if you misplace your device, you minimize the opportunity for someone to access your personal information.
3. **Regularly apply updates.** Manufacturers and application developers update their code to fix weaknesses and push out the updates and patches. Enable settings to automatically apply these patches to ensure that you're fixing the identified weaknesses in the applications, especially your operating system, web browser, and apps.
4. **Install antivirus software.** Install antivirus software if it is available for your device and enable automatic updating of the antivirus software to incorporate the most recently identified threats.
5. **Disable unwanted and unneeded services.** Capabilities such as Bluetooth, network connections and Near Field Communications provide ease and convenience in using your smartphone. They can also provide an easy way for a nearby, unauthorized user to gain access to your data. Turn these features off when they are not needed. Also consider disabling or uninstalling other features or apps that you no longer use.

6. **Be careful downloading apps.** Apps provide a lot of wonderful capabilities for your device, but they are also a common way that malicious actors disseminate malware or gather information about you. Always make sure you trust the app provider and download the app from the Google Play Store, Apple's App Store, or other trusted source, as they proactively remove known malicious apps to protect users. Be proactive and make sure that you read the privacy statement, review permissions, check the app reviews, and look online to see if any security company has identified the app as malicious.
7. **Set up a non-privileged account for general web use.** Privileged (such as Administrator or Root) accounts allow you to make changes in how your device operates, but a compromised administrator account provides attackers with the authority to access anything on your device. Use a non-privileged account when browsing websites and checking emails.
8. **Enable encryption.** Encryption makes it hard for attackers who have gained access to your device to obtain access to your information. Turn on encryption features.
9. **Maintain your device's security.** Remember that setting your device to be secure is great, but you have to keep those settings, as well. It may be tempting to do away with some of the security, such as a lock screen password, or allowing the settings to change when you get an app update, but that puts your device and information at risk.

By using caution and following these tips, you can help secure your new device and protect your information. Have a safe, secure, and joyous holiday season!

**How to create a strong password:**

<http://msisac.cisecurity.org/whitepaper/documents/Security%20Primer%20-%20Securing%20Login%20Credentials.pdf>

**Advice for connecting a new computer to the Internet:**

<https://www.us-cert.gov/ncas/tips/ST15-003>

**Safe online shopping tips:**

<http://msisac.cisecurity.org/newsletters/2015-11.cfm>

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*The information provided in the Monthly Security Tips Newsletter is intended to increase the security awareness of an organization's end users and to help them behave in a more secure manner within their work environment. While some of the tips may relate to maintaining a home computer, the increased awareness is intended to help improve the organization's overall cyber security posture. This is especially critical if employees access their work network from their home computer. Organizations have permission and are encouraged to brand and redistribute this newsletter in whole for educational, non-commercial purposes.*

*Disclaimer: These links are provided because they have information that may be useful. The Center for Internet Security (CIS) does not warrant the accuracy of any information contained in the links and neither endorses nor intends to promote the advertising of the resources listed herein. The opinions and statements contained in such resources are those of the author(s) and do not necessarily represent the opinions of CIS.*



**SITE PLAN REVIEW BOARD AGENDA**

**Plans Distributed: December 14, 2015**

**Comments Due: December 21, 2015**

Project ID	Address	Project Type	Project Description
15-314	201 S WESTERN AVE 18-07-432-015	Site Plan Review Board - Zoning Certificate	Dollar General – New Construction – Council District 1 - KS
15-315	2211 W PIONEER PKY 14-06-451-005	Site Plan Review Board - Zoning Certificate	Green Ford - New Construction – Garage - Council District 5 - LA

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