



CITY OF PEORIA, ILLINOIS
BUSINESS DEVELOPMENT DISTRICT (BDD) HOTEL/MOTEL TAX RETURN

DUE DATE: Returns are filed **monthly** on the last day of the month following the reporting period, unless otherwise authorized. Even if no sales occur, you must submit a **zero** return.

SECTION 1 – BUSINESS INFORMATION

City Assigned Taxpayer #: _____ Business # _____ Reporting Period: _____ TO _____

Business Name & DBA: _____

Mailing Address: _____

Location (If Different from Mailing): _____

SECTION 2 – BDD HOTEL/MOTEL TAX

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|--|----------|
| 1. TAXABLE RECEIPTS (Gross Sales of Room Stays) | \$ _____ |
| 2. AUTHORIZED DEDUCTIONS (Room Stays 30+ days) | \$ _____ |
| 3. TOTAL TAXABLE RECEIPTS (Line 1 minus Line 2) | \$ _____ |
| 4. AMOUNT OF TAX (Line 3 multiplied by 1%) | \$ _____ |
| 5. LATE PENALTY (Line 4 multiplied by 3% per month late) | \$ _____ |
| 6. TOTAL BDD HOTEL/MOTEL TAX DUE (Line 4 + Line 5) | \$ _____ |

SECTION 3 – CERTIFICATION

The undersigned certifies that this return is true and accurate to the best of their knowledge/belief and information provided is taken from the books and records of the business for which this return is filed.

Signature: _____ Date: _____

Printed Name: _____ Phone #: _____

Email Address: _____

Return completed Return and Payment to:

City of Peoria – Accounts Receivable, 419 Fulton St Rm. 111 Peoria, IL 61602

All Completed Returns must include a copy of the filed State of Illinois Tax Return of the corresponding reporting period.