

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS (RFQ) PROGRAM MANAGER MUNICIPAL ENGINEERING SERVICES

The City of Peoria invites qualified, professional engineering Firms to submit their Qualifications for Program Manager Municipal Engineering Services in the areas of transportation, stormwater, combined sewer and construction. The City seeks Professional Engineering Firms to manage programs and the delivery model for outsourced service arrangements.

The office of the City Engineer will accept submittals at the Public Works Facility, 3505 Dries Lane, Peoria, Illinois, 61604, until **Wednesday, February 24, 2021 at 11:00 AM**. Firms should submit **five (5) hard copies and one (1) electronic copy** of a Statement of Interest and Qualifications

A **mandatory virtual** pre-submittal conference will be held on **Friday, February 12, 2021 at 10:30 AM**. **Email publicworks@peoriagov.org by 4:00 p.m. on February 11, 2021 to request an invitation.**

The City plans to award a contract for these services to the best-qualified Firm. Each Firm will be considered and ranked by a Selection Committee based upon the criteria listed in the Request for Qualifications. The City will then enter negotiations with the top-ranked firm. The City anticipates selecting up to four (4) firms but will make the selections based on the top-ranked firms. The negotiations will be to establish a detailed scope of services and total cost for services. Should the top-ranked firm and the City not be able to reach an agreement, the City will terminate negotiations with that firm and open negotiations with the second ranked firm. Fee structures shall not be submitted with this Request for Qualifications but will be subject to negotiation with top-selected firms.

All provisions of the RFQ shall also follow IDOT BLRM Chapter 5-5, where applicable.

The 2021-2025 Program Manager Request for Qualifications document can be downloaded at <http://www.peoriagov.org/public-works/public-works-bidding-and-letting/>

All firms contracting with the City must have current certification through the City's Equal Opportunity Office. **Compliance with the Illinois Prevailing Wage Act is required under this contract.**

This process does not obligate the City to award a contract, or pay any cost incurred in the preparation of the firms responding to this request. The City reserves the right to accept or reject any or all statements received as a result of this RFQ. All information submitted in response to this request will become the property of the City.

Please be aware that it is the City's policy to not compensate a consultant for any time or expenses incurred during the selection and negotiation processes.

CITY OF PEORIA
Public Works
Bill Lewis, P.E. Deputy Director of Engineering