



APPLICATION FOR SINGLE-FAMILY ALTERATION BUILDING PERMIT

For Office Use Only:

Date received: _____
Time and Initials: _____
Job No: _____

PROPERTY INFORMATION:

Street Address: _____

Parcel ID Number: _____ - _____ - _____ - _____

Current Zoning District: _____

Total Construction Cost: _____

DEVELOPMENT INFORMATION:

Site Plan and/or Building Plans and Structural Information required:

	Existing	Proposed
Building Square Footage		
Building Height		
Number of Parking Spaces		

<u>TYPE OF RESIDENTIAL ALTERATION</u>	<u>SUBMITTAL REQUIREMENTS FOR ALL APPLICATIONS</u>
<p>Check all that apply and refer to the applicable checklist on the attached pages:</p> <p><input type="checkbox"/> Addition</p> <p><input type="checkbox"/> Deck</p> <p><input type="checkbox"/> Accessory Structure</p> <p><input type="checkbox"/> Interior Remodel (No site plan required)</p> <p><input type="checkbox"/> Repair (No site plan or construction drawings required)</p>	<p><input type="checkbox"/> Construction drawings required for approval.</p> <p><input type="checkbox"/> Site Plan, drawn to identifiable engineer or architect scale, is required. The Peoria County online mapping software can be used as a guide in creating a site plan - http://gis.peoriacounty.org/PeoriaGIS/</p> <p><input type="checkbox"/> Building additions in the Heart of Peoria Area must provide:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Photographs of each house on the same block <input type="checkbox"/> Building elevation of proposed addition <p><i>You may use graph paper to prepare the site plan. Please note that we cannot prepare your site plan for you.</i></p>
Describe Work to be Performed: _____	
Please note that <i>Building Permit Fees</i> are calculated by the Total Construction Cost of the work being performed.	

APPLICANT INFORMATION:

OWNER/TENANT (PRINT): _____

Address, City, State, Zip+4: _____

Phone: (_____) _____ FAX: (_____) _____

Email: _____

Signature*: _____ Date: _____

CONTRACTOR/AGENT (PRINT): _____

Address, City, State, Zip+4: _____

Phone: (_____) _____ FAX: (_____) _____

Email: _____

Signature**: _____ Date: _____

SUB-CONTRACTOR INFORMATION:

Electrical: _____ HVAC: _____ Plumbing: _____

Roofing Contractor: _____ License #: _____

*By signing this form, I certify that I have read and understand the application and have also checked appropriate boxes. The information provided is true and correct. I understand that the Permit being issued based upon the information I have provided on the application; that the permit will not be valid if the application is found to be untrue or incorrect; and that enforcement action will ensue if the application or improvements are determined to be illegal. Community Development Department phone: (309) 494-8600.

**Contractor agrees to perform the above work in accordance with the plans, specifications and ordinances of the City of Peoria and to notify the Building Safety Department when ready for inspection. Violation of the above shall subject the person to fines and penalties.

***The City of Peoria does not regulate building/construction in relation to Homeowner's Association requirements. Please check with your local HOA to see if other guidelines apply.

****This building permit shall be granted, based on the cost of construction including building work and the cost of electrical, plumbing and or heating work if needed. This is NOT a permit to do electrical, plumbing and or heating work, which requires separate permits for each. All concealed mechanical work and framing must be inspected and approved prior to the installation of insulation or covering. The Applicant shall call the assigned Building Inspector for each inspection at least 24 hours in advance. The Applicant hereby agrees to perform said work and construct said building as contemplated in the forgoing application and in accordance with the plans and specifications submitted and agrees to comply with the Peoria City Code in performance of same. No building shall be occupied or used until a Final Inspection and/or a Certificate of Occupancy has been issued by the Building Inspector