



City of Peoria Public Works Department  
 Right-Of-Way Permits Section  
 3505 N. Dries Lane  
 Peoria, Illinois 61604  
 (309) 494-8800

## PUBLIC WORKS PERMIT PROCESS

Applies to the following Permits:

- Sidewalk/Driveway/Curb Installation/Replacement
- Lane/Road/Sidewalk/Alley Closure
- Dumpster/POD in Right-of-Way
- Excavation
- Storm Sewer Connection
- Block Parties

\*Please allow **48 hours** for permit processing

\*Once payment has been made for the permit, you **MUST** call the inspector listed on the permit at least **24 hours** prior to beginning work

		In Person	Online
1.	Obtain Appropriate Permit Application Form(s)	Pick up at Public Works Office at 3505 N Dries Lane	<a href="http://www.peoriagov.org/443">http://www.peoriagov.org/443</a> or email <a href="mailto:PWpermits@peoriagov.org">PWpermits@peoriagov.org</a>
2.	Complete/Submit Form(s) & Supporting Documentation	Deliver to Public Works Office	Email to <a href="mailto:PWpermits@peoriagov.org">PWpermits@peoriagov.org</a>
3.	Public Works Reviews Application	Please allow <b>48 hours</b> for permit processing. Expedited review may be possible on case-by-case basis but should <i>not</i> be expected. Questions/clarification may be sought as needed	
4.	Permit Approved	PW staff will call & applicant can pick up permit at Public Works Office	Permit will be emailed to applicant
5.	Payment (Note: Permits not valid until paid)	Take permit & process sheet to City Hall Room 100 with cash/check/money order	Mail <ul style="list-style-type: none"> <li>• Payment (check or money order)</li> <li>• Copy of permit</li> <li>• Process sheet</li> <li>• Self-addressed stamped envelope</li> </ul> to: City of Peoria Treasurer's Office Room 100 419 Fulton Peoria, IL 61602
6.	Receipt	Will be provided at payment; must attach to permit	Will be mailed; must attach to permit
7.	Notify Inspector	Call inspector listed on the permit at least <b>24 hours</b> in advance of beginning work	