



JOB OPENING

<u>JOB TITLE:</u>	MAYOR'S SUMMER YOUTH PROGRAM
<u>DEPARTMENT:</u>	PUBLIC WORKS
<u>LOCATION:</u>	3505 N. Dries Lane, Peoria, Illinois 61604
<u>HOURS:</u>	7:30 a.m. – 2:00 p.m. Monday through Friday, June 7, 2021 through July 30, 2021
<u>SALARY:</u>	\$11.00/hour

An Equal Opportunity Employer

Position will be offered and filled at employer's discretion based on previous experience and skills.

SUMMARY: This 8-week summer program will provide opportunities for Peoria area youth to gain Public Service exposure through meaningful interactions with various City Department's operations and projects. The program will provide some economic impact as well as focus on career pathway development and civic engagement by employing Peoria area youth to assist in infrastructure improvements, beautification, and clean-up projects throughout the city. The program will also provide life skill development, learning workshops, career pathway lectures and business tours.

The home base for the program, training, equipment, and buses will be determined at a later date. On rainy days, the Program Coordinator will set alternate teamwork assignments.

MINIMUM REQUIREMENTS: Applicants must be ages 16-years through 18-years old and a High School Junior or Senior year level. In addition, you will need a reference from an adult (not a relative) familiar with your character, work and/or volunteer activities, extracurricular activities, school performance, etc.

IMPORTANT ATTRIBUTES: Must be punctual and dress appropriately in work clothing with closed toe shoes. Be able to follow instructions, think clearly, speak, and maintain effective working relationships with other team members.

MENTAL/PHYSICAL REQUIREMENTS: Must have the mental and physical capabilities to perform the essential functions of the position with or without reasonable accommodation. Be able to lift 25 lbs. Frequently exposed to outdoor weather conditions, fumes or airborne particles, and work near moving vehicles. Will work outdoors and conditions are typically loud. Must be able to have own transportation to the home base location.

***Please notify the Human Resources Department if accommodations are required to participate in the selection process.**

DEADLINE DATE BY 4:30 P.M. – MONDAY, MAY 10, 2021

APPLICATIONS WILL BE AVAILABLE UNTIL THE DEADLINE DATE AT THE FOLLOWING LOCATIONS:

- 1. YOUR HIGH SCHOOL – COUNSELOR'S OFFICE**
- 2. PEORIA PUBLIC SCHOOLS ADMINISTRATION BUILDING, 3202 N. WISCONSIN AVENUE, PEORIA, IL 61603**

PLEASE RETURN YOUR APPLICATION TO YOUR HIGH SCHOOL COUNSELOR OR TO THE PEORIA PUBLIC SCHOOLS ADMINISTRATION OFFICE.