



2025-2026 REGISTRATION RENEWAL FOR NON-OWNER OCCUPIED PROPERTY

November 15, 2024

Please Remit Payment & Property List to:
City of Peoria
Accounts Receivable Office
419 Fulton St. Rm. 111
Peoria, IL 61602

City of Peoria Property Owners

2025 – 2026 PROPERTY REGISTRATION FEES

SINGLE FAMILY PROPERTY - \$75.00 – Base charge for single family properties

MULTI-FAMILY PROPERTY - \$75 for first unit, \$20.00/Additional Unit (ex. Duplex: 2 units - \$75.00 1st unit + \$20.00 addl. Unit = Total Due: \$95.00)

HOW DO I RENEW AND/OR REGISTER MY PROPERTIES?

In Person: For renewals, **YOU ARE REQUIRED** to bring your list of properties to be renewed. For new properties, bring a completed registration form for the new property. (Registration forms are available on the website listed below)

Mail: Include with your payment, your list of properties that are to be renewed. If you are registering new properties, include a completed registration form for the new property or properties.

Email*: Email us your property list to RentalRegistration@peoriagov.org. We will process your registration and send you an invoice back via email payment can, then, be remitted online, mailed or brought to City Hall and pay in the Treasurer's office or place payment in the drop box including your invoice number.

Drop Box: Include with your payment, your list of properties that are to be renewed. If you are registering new properties include a completed registration form for the new property or properties. Place payment, list, and registration forms (if applicable) in a single envelope and place in the drop box located in front of City Hall.

Exempt Property Renewal: Email us at RentalRegistration@peoriagov.org your exempt property address with the request to renew your property exemption or call us at 309-494-8588.

WAYS TO PAY

In Person: Cash, Check, or Money Order (Address above).

Mail: Check or Money Order payment is accepted via mail payment (Address above)

Drop Box: Check or Money Order payment can be placed in the drop box located at the front of City Hall, 419 Fulton St. Peoria, IL 61602.

Online: Online payments can only be made once your invoice for your registrations has been generated.

QUESTIONS?

Contact Us: Email: RentalRegistration@peoriagov.org or Phone: 309-494-8588

Visit us at our website: <https://www.peoriagov.org/273/Residential-Property-Registration>

Please be sure to include your property listing with your payment submittal, this will allow us to complete your registration in a more timely and accurate manner. If you have questions about how to calculate your balance due, we encourage you to please contact us via email or by phone before submitting your payment. Incorrect payment amounts will cause delays in the processing of your registration and will result in rejection of your registration and payment.

Any properties that go unregistered are subject to a \$300.00 citation issued by The Code Enforcement Department.

The City of Peoria is not responsible for any unregistered property or properties
It is the SOLE responsibility of the property owner to ensure ALL of their properties are properly registered.

REGISTRATION IS DUE FEBRUARY 28, 2025

(over)



NON-OWNER OCCUPIED PROPERTY REGISTRATION LIST

Add additional sheets if needed.

*If property is exempt, indicate reason for exemption.

Property Owner:	
Owner	
Mailing Address	
Owner Email:	Phone #
Property Manager	
Property Manager	
Mailing Address	
Property Manager Email:	Phone #

PROPERTY ADDRESS	TOTAL # UNITS	EXEMPT Y/N*	TOTAL DUE

REGISTRATION IS DUE FEBRUARY 28, 2025
Completed forms & payment should be returned to:

City of Peoria – Office of Accounts Receivable
 419 Fulton St. Rm. 111 Peoria, IL 61602
rentalregistration@peoriagov.org or 309-494-8588