



2023-2024 REGISTRATION RENEWAL FOR NON-OWNER OCCUPIED PROPERTY

Please Remit Payment & Property List to:
City of Peoria
Accounts Receivable Office
419 Fulton St. Rm. 111
Peoria, IL 61602

2023-2024 FEES

SINGLE FAMILY PROPERTY - \$75.00 – Base charge for single family properties

MULTI-FAMILY PROPERTY - \$75 for first unit, \$20.00/Additional Unit (ex. Duplex: 2 units - \$75.00 1st unit + \$20.00 addl. Unit = Total Due: \$95.00)

HOW DO I RENEW AND/OR REGISTER MY PROPERTIES?

In Person: For renewals, **YOU ARE REQUIRED** to bring your list of properties to be renewed. For new properties, bring a completed registration form for the new property. (Registration forms are available on the website listed below)

Mail: Include with your payment, your list of properties that are to be renewed. If you are registering new properties, include a completed registration form for the new property or properties.

Email*: Email us your property list to RentalRegistration@peoriagov.org. We will process your registration and send you an invoice back via email payment can, then, be mailed or brought to City Hall and pay in the Treasurer's office or place payment in the drop box including your invoice number.

Drop Box: Include with your payment, your list of properties that are to be renewed. If you are registering new properties include a completed registration form for the new property or properties. Place payment, list, and registration forms (if applicable) in a single envelope and place in the drop box located in front of City Hall.

Exempt Property Renewal: Email us at RentalRegistration@peoriagov.org your exempt property address at the email above to renew your property exemption.

WAYS TO PAY

In Person: Cash, Check, or Money Order (Address above).

Mail: Check or Money Order payment is accepted via mail payment (Address above)

Drop Box: Check or Money Order payment can be placed in the drop box located at the front of City Hall, 419 Fulton St. Peoria, IL 61602.

QUESTIONS?

Contact Us: Email: RentalRegistration@peoriagov.org or Phone: 309-494-8531

Visit us at our website: <https://www.peoriagov.org/273/Residential-Property-Registration>

Please be sure to include your property listing with your payment submittal, this will allow us to complete your registration in a more timely and accurate manner. If have questions about how to calculate your balance due, we encourage you to please contact us via email or by phone before submitting your payment. Incorrect payment amounts will cause delays in the processing of your registration and will result in rejection of your registration and payment.

Any properties that go unregistered are subject to a \$300.00 citation issued by The Code Enforcement Department.

The City of Peoria is not responsible for any unregistered property or properties
It is the SOLE responsibility of the property owner to ensure ALL of their properties are properly registered.

REGISTRATION IS DUE FEBRUARY 28, 2023