



OFFICE OF THE CITY MANAGER



TO: Honorable Mayor and Members of the City Council

FROM: Patrick Urich, City Manager 

DATE: March 27, 2025

SUBJECT: Issues Update

The following are issues related to the City for the weekly Issues Update. If there are additional items you believe should be included, please let me know.

Great American Cleanup Scheduled for Saturday, April 26

The 2025 Great American Cleanup is scheduled for Saturday, April 26, 2025, from 8 a.m. – 12 p.m. This is an annual event where neighborhoods across the city of Peoria participate in a national effort to make our communities cleaner, more connected, and more beautiful.

Neighborhood associations and homeowner associations can request a dumpster, cleanup supplies, and volunteers to help with their community cleanup online at [the Great American Cleanup page](#). There are twenty (20) dumpsters available on a first come, first serve basis.

For more information on the Great American Cleanup, please contact Kaylee Drea at 309-494-8624 or [by email](#).

Peoria Municipal Band Seeking New Instrumentalists, Vocalists for 2025 Season

The Peoria Municipal Band is seeking new instrumentalists and vocalists to perform during their 2025 summer season. Auditions will be conducted in early May.

Instrumentalists for the 2025 summer season are being sought as both full- and part-time members. Musicians must have graduated from high school and possess strong sight-reading skills. The audition consists principally of scales and sight-reading.



Vocalists should be high school graduates and have experience in solo singing. Vocalists may perform literature from the classical repertoire, as well as that of the opera and musical theater. Auditions consist of two solo songs and the National Anthem by memory. To receive an application form and arrange an audition, contact [David Vroman via email](#).

The Peoria Municipal Band is one of the leading community performing ensembles, performing for thousands of people each summer at their concerts in the Warehouse District and in the Glen Oak Amphitheater.

Community Development – City Accepting Applications for 2025 Dumpster Program

The city of Peoria will be accepting applications for the 2025 Dumpster Program. The Dumpster Program provides registered neighborhood associations and homeowner associations with up to two dumpsters for neighborhood cleanup days.

Dumpsters are available starting on Saturday, April 12 through Saturday, November 1 from 8 a.m. – 12 p.m. at no cost to the neighborhoods. Applications are considered on a first come, first served basis. Neighborhoods must choose either a landscape dumpster or trash dumpster. There is a limit of one dumpster per cleanup.

For questions, please contact Lamia Doueihy, Associate Management Analyst at 309-494-8637 or [by email](#).

Community Development – Applications for the 2025 Neighborhood Mini Grant Program Open Until April 4

The Neighborhood Mini Grant Program provides neighborhood and homeowner associations funding for projects that improve neighborhoods and build community. First-time applicants may apply for up to \$5,000 and returning applicants may apply for up to \$2,500. Applicants must show proof of community support for their project. Projects must be completed, and all funds must be spent by Friday, December 12, 2025.

Eligible projects include:

- Security cameras
- Block parties
- Tree-plantings (non-fruit bearing) and landscaping
- Public space improvements such as benches, picnic tables, shelters, or pergolas
- Outreach
- Placemaking
- Public art

How To Apply

There are three ways to apply to the Neighborhood Mini Grant Program.

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- Online: Visit the [Neighborhood Mini Grant](#) page
- Call: (309) 494-8600
- In-Person: Visit City Hall, 419 Fulton Street, Room 203, Peoria, IL 61602 (Monday-Friday, 8 a.m. – 12 p.m.)

The city of Peoria will accept applications for the Neighborhood Mini Grant Program from Monday, March 3 through Friday, April 4. Applications will be reviewed by city staff and funding decisions will be made in mid-April.

For more information, please contact Community Development Engagement Manager Kaylee Drea by [email](#) or by calling 309-494-8624.

Peoria Public Works – Jefferson/Adams Conversion Project Update

Sidewalk removal work has begun at the southeast corner of the SW Jefferson Avenue and Liberty Street intersection. Sidewalks near 304 SW Jefferson Avenue are closed.

Sidewalk work continues at the northwest and northeast corners of the SW Adams Street and N William Kumpf Boulevard intersection. Work also continues at the northeast corner of the SW Adams Street and N William Kumpf Boulevard intersection.

As a reminder, when sidewalks are closed, pedestrians should use caution in the area and cross the street at the next available intersection.

On-street parking restrictions are marked. Drivers should look for unbagged, available parking meters for on-street parking. **If parking meters are bagged with “No Parking” signs, drivers should not park in those spots.**

Additional parking, lane, and sidewalk restrictions will be forthcoming as the Adams Street and Jefferson Avenue One-Way to Two-Way (OWTW) Conversion Project progresses.

Drivers should be mindful of workers in the area and watch for no parking areas. Extra caution should be exercised in the area.

Peoria Public Schools – Tips for Maintaining School Laptops

To all of our stakeholders, laptops are an essential tool for learning in today’s classrooms, and we want to ensure every student has access to a well-functioning device. Lately, we’ve seen an increase in excessive damage to school-issued laptops, and we need your help to encourage better care.

Here’s how you can support your student in keeping their laptop in good condition:

- **Talk About Care:** Remind your student that their laptop is a key part of their education. Taking care of it helps them stay on track for success.
- **Practice Safe Habits:** Encourage them to use their device in safe spaces, avoid eating and drinking near it, and store it securely when not in use.

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- Watch Our Video: We've created a short video with helpful laptop care tips. You can find the video under [Laptop Care 2025](#) on the Peoria Public School YouTube channel. It's a great way to reinforce these important habits!

By working together, we can ensure that every student has the technology they need to learn and thrive. Thank you for your support in keeping our devices in good shape!

With gratitude,

A handwritten signature in black ink, reading "Sharon Desmoulin-Kherat". The signature is written in a cursive style and is positioned above the printed name.

Dr. Sharon Desmoulin-Kherat, Ed.D

Community Development Weekly Report

- See attached

Planning and Zoning Commission Meeting Agenda

- See attached

WEEKLY DEVELOPMENT ACTIVITY REPORT

CITY OF PEORIA – COMMUNITY DEVELOPMENT DEPARTMENT

Date: 03/20/2025 – 03/26/2025

This summary document is produced on a weekly basis. It is used as an agenda for the City Development Review Board and as a transparency tool to allow the public to be aware of development in Peoria.

1. Summary Information

- **One Stop Shop** is held every Monday at 1:30 PM virtually. We also offer an in-person option the first Monday of each month at Distillery Labs at 201 SW Adams St. This is a free service for anyone who wants to discuss development with staff from various city departments, local utility companies, the Peoria County Health Department, and CityLink.
- **Development Center Permits** can typically be issued immediately and/or do not require an extensive review period. These permits include most trade (electrical, plumbing, HVAC, etc.) permits, repair permits, new single-family residential construction, alteration/additions, and demolitions.
- Each permit application includes a self-reported value of the project. The **Total Value of Development (YTD)** is the sum of these reported values.

	This Week	YTD
One Stop Shop Customers	3	31
Development Center Permits Issued	59	600
Total Value of Development	\$5,371,594	\$80,876,103

2. Development Review Board Projects

- The **Development Review Board** is a group of City staff, local utility representatives, and other local government agencies that review and comment on more complex development applications and cases that are required to go to a public hearing.
- Items listed below with the prefixes HPC, PZC or ZBA in the first column are considered **Plans**. **Plans** are development applications that require multiple departments to review for compliance and include a public hearing before a City Commission; in some cases, **Plans** may also require a final decision by the City Council.
- All other items listed below are **Building Permits**. **Building Permits** are development applications that require multiple departments to review for compliance but do not require a public hearing or City Council review.
- The **Staff Assigned** to each item is the primary contact person for any inquiries.

Plan/Permit #	Address	Type	Description	Council District	Planner Assigned
COM 599-2025	3722 N Prospect Rd	Commercial Alteration	Change of Occupancy – The Wyman Group	3	KW
COM 608-2025	300 E War Memorial Dr, Unit 201B	Commercial Alteration	Int. Alteration – Dog Gone Beautiful	3	KW
COM 624-2025	319 Main St	Commercial Alteration	Change of Occupancy – Coco’s Tacos	2	KW
COM 631-2025	5001 N Big Hollow Rd	Commercial Alteration	Ext. & Int. Alteration – Buckle	4	JR
COM 635-2025	6828 N Pear Tree Ln	Commercial Alteration	Ext. & Int. Alteration – La-Z-Boy Furniture	4	JR

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Additional Activity

- These projects are not subject to review by the Development Review Board.

Plan/Permit #	Address	Type	Description	Council District	Planner Assigned
SIGN 610-2025	1215 W Glen Ave	Permanent Sign	Wall Sign – Sherman’s Appliances	3	KW

3. Certificates of Occupancy Issued

- **Certificates of Occupancy** are issued after the work authorized by a permit has been inspected and substantially meets all applicable codes and regulations.

Address	Type	Business Name	Council District
-	-	-	-

4. Land Bank Activity

- The **City Land Bank** acquires properties to hold for future development, it transfers properties to new owners when possible, and it demolishes unsafe and abandoned structures to reduce blight in the community.

Properties Acquired			
Parcel Number	Address	Council District	Received Through
Various	97 Properties	1,2,3	Quit Claim Deed from County Trustee

Properties Transferred to New Owner			
Parcel Number	Address	Council District	Transferred Through
-	-	-	-

Properties Demolished			
Parcel Number	Address	Council District	Ownership Type and Reason
18-17-101-015	816 S Western Ave	1	Private - Emergency
18-08-458-010	1109 W Lincoln Ave	1	City - Planned

5. Peoria City/County Health Department License Information

- The **Peoria City/County Health Department** licenses multiple types of food establishments. The information in this table is provided for informational purposes only

Address	Business Name	Description	Council District
401 NE Adams St	The Salvation Army Men’s Shelter	Plans Received	3
6035 N. Knoxville Ave. Suite #101J	Jonah’s Oyster Bar & Grille	Plans Received	5
3428 W. Willow Knolls Dr.	Cake’n & Bake’n	Plans Received	4
110 NE Water St	El Mirador en el Rio	Plans Approved	2
2200 W War Memorial Dr	Spudtacular	Plans Received	4

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Community Development Department Contact Information

Staff who are typically assigned to manage development applications.

Leah Allison (LA)
Asst. Director of Com. Dev.
494-8667

Josh Naven (JN)
Senior Urban Planner
494-8657

Kerilyn Weick (KW)
Senior Urban Planner
494-8606

Julia Rose (JR)
Urban Planner
494-8649

Nolan Meyer (NM)
Urban Planner
494-8612

Rich Storm (RS)
Building Safety Manager
494-8632

Matt Ziller (MZ)
Building Inspector
494-8628

Craig Reid (CR)
Building Inspector
494-8925

Issac Garcia (IG)
Building Inspector
494-8921



**PLANNING & ZONING COMMISSION
THURSDAY, APRIL 3, 2025
CITY HALL, ROOM 400 – 1:00 P.M.**

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MARCH 6, 2025 MINUTES

4. REGULAR BUSINESS

Deliberations will be held at the end of each case after public comment has been closed. No public comment is allowed during deliberations.

CASE NO.
PZ 70-2025

Hold a Public Hearing and forward a recommendation to City Council on the request of Devin L. Birch of Austin Engineering Co. Inc., on behalf of the Catholic Cemetery Association of Peoria, to amend the existing Special Use Ordinance No. 13,122, as amended for a Mausoleum & Cemetery to remove 5.5 acres from the boundary of the special use for the property located at 7519 N Allen Rd and; the request of Peter C. Bazos, Esq. of Bazos, Freeman, Schuster, on behalf of the Robert P. Loquercio of LAP 2 Realty, LLC, to rezone 5.5 acres from Class R3 (Single-Family Residential) District to a Class C2 (Large Scale Commercial) District for the property located at 7519 N Allen Rd (Parcel Identification No. 14-07-100-025), Peoria, IL (Council District 5)

5. CITIZENS' OPPORTUNITY TO ADDRESS THE COMMISSION

6. ADJOURNMENT